

Public Document Pack

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
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28 July 2015

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in **EAGLESHAM HOUSE, ROTHESAY** on **TUESDAY, 4 AUGUST 2015** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Bute and Cowal Area Committee - 2 June 2015 (Pages 1 - 8)
 - (b) Bute Community Safety Forum - 12 June 2015 (for noting) (Pages 9 - 12)
 - (c) Cowal Transport Forum 19 June 2015 (for noting) (Pages 13 - 16)
 - (d) Forward Dunoon and Cowal 23 June 2015 (for noting) (Pages 17 - 20)
 - (e) Cowal Community Safety Forum 23 June 2015 (for noting) (Pages 21 - 26)
- 4. PUBLIC AND COUNCILLOR QUESTION TIME**
- 5. AREA PLAN SCORECARDS**
Report by Programme Manager (Pages 27 - 34)
- 6. THIRD SECTOR GRANTS**
 - (a) Third Sector Grants 2015/16 - August Tranche

- Report by Executive Director of Community Services (Pages 35 - 38)
- (b) Monitoring of grants to the third sector 2014/15
Report by Executive Director of Community Services (Pages 39 - 48)
- (c) Third Sector Grant 2014/15 - Ardentenny Community Trust
Report by Executive Director of Community Services (Pages 49 - 50)
- 7. SCHOOL HOLIDAY SESSION 2016/2017**
Report by Head of Education (Pages 51 - 56)
- 8. COWAL BUS SERVICE 480**
Report by Public Transport Officer (Pages 57 - 62)
- 9. STRATEGIC URBAN REGENERATION FUND**
Report by Projects and Renewables Manager (Pages 63 - 66)
- 10. ACTIONS FOR GROWTH - BUTE AND COWAL ECONOMY**
Report by Economic Development Manager (Pages 67 - 84)
- 11. UNSIGHTLY BUILDINGS**
Report by Area Team Leader – Development Control (Pages 85 - 90)
- 12. WINDFARMS - ANNUAL REPORT** (Pages 91 - 98)
- 13. ROYAL HOTEL, ROTHESAY**
Report by Projects and Renewables Manager (Pages 99 - 102)
- 14. INTEGRATION OF HEALTH AND SOCIAL CARE**
Report by Integration Project Manager (Pages 103 - 112)
- 15. ADULT CARE UPDATE FOR BUTE AND COWAL**
Report by Area Manager – Adult Care (Pages 113 - 120)
- E1 16. CARE AT HOME - NEW MODEL OF CARE**
Report by Performance Improvement Officer (Pages 121 - 126)
- E1 17. WESTCHURCH PROGRESS UPDATE**
Report by the Built Heritage Conservation Officer and Buildings Standards (Pages 127 - 138)
- 18. ROTHESAY PAVILION**
- E1** (a) Project Update
Report by Project Manager Development and Infrastructure (Pages 139 - 142)
- (b) Transfer of Grand Piano
Report by Executive Director of Community Services (Pages 143 - 146)
- E1 19. DUNOON QUEENS HALL TENDER ESTIMATE**
Report by Regeneration Project Manager (Pages 147 - 154)
- E1 20. CHORD PROGRAMME - ACTIONS FROM INTERNAL AUDIT REPORT**

EXEMPT SECTION

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

Paragraph 8 The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

BUTE & COWAL AREA COMMITTEE

Councillor Gordon Blair	Councillor Michael Breslin
Councillor Robert Macintyre (Chair)	Councillor Bruce Marshall
Councillor Alex McNaughton (Vice-Chair)	
Councillor James McQueen	Councillor Len Scoullar
Councillor Isobel Strong	Councillor Dick Walsh

Contact: Andrea Moir, Senior Area Committee Assistant, Tel: 01369 708662

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**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the CASTLE HOUSE,
DUNOON
on TUESDAY, 2 JUNE 2015**

Present: Councillor Alex McNaughton (Chair)

Councillor Gordon Blair	Councillor Bruce Marshall
Councillor Michael Breslin	Councillor Len Scoullar
Councillor Isobel Strong	

Attending: Shirley MacLeod, Area Governance Manager
 Graeme Forrester, Area Committee Manager
 David Clements, IOD Programme Manager
 John Gordon, Regeneration Project Manager
 Allan MacDonald, Amenity Services Performance Manager
 Jayne Lawrence-Winch, Area Manager- Adult Care
 Morag Gillies, Learning Disability Manger
 Heather Gillies, Acting Unit Manager
 Julie Fisher, Head Teacher, Rothesay Joint Campus
 Fiona Johnston, Area Education Officer
 Douglas Blades, Public Transport Officer
 Lynda Robertson, Built Heritage Conservation Officer
 Caroline Sheen, Estates Surveyor
 Richard Whitcomb, Bute Community Group
 Catherine McLean, Bute Community Group

1. APOLOGIES

Apologies for absence were received by Councillors Robert Macintyre, Dick Walsh and Jimmy McQueen.

The Chair ruled and the Committee agreed that the business dealt with at item 15 of this Minute be dealt with as a matter of urgency by reason of the Dunoon five-a-side current arrangements running out in September 2015 and to allow Roads and Amenity Services to carry out a consultation exercise with all users of the sporting facility to meet this timescale.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) BUTE AND COWAL AREA COMMITTEE - 7 APRIL 2015

The Minute of the Bute and Cowal Area Committee held on 7 April 2015 was approved as a correct record.

(b) BUTE COMMUNITY SAFETY FORUM - 17 APRIL 2015

The Minute of the Bute Community Safety Forum held on 17 April 2015 was noted.

Councillor Breslin raised a query in relation to the 11th August 2014 Cowal Community Safety Forum meeting where there was a specific request into a concern about Argyll and Bute Council and other partnership calls being blocked as they withhold their number and advised this is not customer friendly. The Area Committee Manager agreed to look into this and it was agreed that this issue would be on the next Bute and Cowal Community Safety Forums.

4. PUBLIC AND COUNCILLOR QUESTION TIME

No public or Councillor questions were raised at this point. The Chair confirmed that he would allow time for further public or Councillor question time after item 14, Traffic and Parking issues, as members of the public had specific questions relating to that item.

5. AREA PLAN SCORECARDS

The Committee considered a report containing the Area Scorecard for FQ4 2014-2015.

Decision

The Committee noted the exceptional performance presented on the Scorecard.

(Ref: Report by IOD Programme Manager dated 2 June 2015, submitted).

6. SECONDARY SCHOOL REPORTS - ROTHESAY ACADEMY

The Chair welcomed Julie Fisher, the new Head Teacher for Rothesay Joint Campus to the meeting and congratulated her on her new position. Ms Fisher provided the Committee with a report which outlined the school's performance during the 2014/2015 academic year along with updates on learning-centered activities that have taken place.

Decision

The Committee noted the contents of the report.

(Ref: Report by Acting Head Teacher dated 2 June 2015, submitted)

7. PRIMARY SCHOOL REPORTS

The Area Education Officer for Bute and Cowal took the Committee through the annual Bute and Cowal primary schools report, which provided a statistical breakdown of performance measures as well as information on various school initiatives that have taken place in the Bute and Cowal area.

Decision

The Committee noted the contents of the report.

(Ref: Report by Head of Education dated 2 June 2015, submitted)

8. OLDER PEOPLES CARE AT HOME SERVICE UPDATE

The Area Manager for Adult Care provided the Committee with an ongoing update on the home care service provided in Bute and Cowal. The report highlights recent developments in improving the service and Bute and Cowal current service provision activity. It also shows the number of service users awaiting services and the review activity to date.

Decision

The Committee:

1. Noted the contents of the report; and
2. Noted that a new revised report template be provided at future Area Committee meetings to provide a much broader view of Adult Care services.

(Ref: Report by Area Manager – Adult Care dated 2 June 2015, submitted)

9. CARE INSPECTORATE REPORT ASSIST/PHOENIX CENTRE

The Learning Disability Manager and the Acting Unit Manager for the Assist and Phoenix centres provided the Committee with a further progress report of the Bute and Cowal Learning Disability day services, ASIST in Dunoon and Phoenix in Bute, as well as including information on the standardisation of all learning disability and other day services.

Decision

The Committee noted the contents of the report and congratulated the Learning Disability Manager and the Acting Unit Manager and her staff for all their hard work.

(Ref: Report by Unit Manager dated 2 June 2015, submitted)

10. BUTE CARE HOME PROVISION

A report updating the Committee on the issue of improving health and social care provision for older people on the island of Bute, following on from earlier reports of June 2014 and October 2014, was considered.

Decision

The Committee:

1. Noted the commencement of, and progress on the initial options appraisal discussions within Improving Care on Bute Group; and
2. Agreed the future work programme of this Group, as set out in 3.3 and 3.4 of the report.

(Ref: Report by Interim Services Manager – Adult Care dated 2 June 2015, submitted)

11. STRATEGIC URBAN REGENERATION FUND

A report updating the Committee on the progress of SURF, who were engaged in October 2014 by HIE, to produce a feasibility study to assess the potential for developing a sustainable 'Alliance for Action' regeneration initiative focussed on the town of Rothesay, was considered.

Decision

The Committee:

1. Noted the contents of the report; and
2. Agreed to take this report at the August Area Committee when an Officer will be present.

(Ref: Report by the Projects and Renewables Manager dated 2 June 2015, submitted).

12. ACTIONS FOR GROWTH - BUTE AND COWAL ECONOMY

A report providing the Committee with an update on the preparation of the Bute and Cowal Economic Development Action Plan (EDAP) for 2015/16, was considered.

Decision

The Committee:

1. Noted the contents of the report; and
2. Agreed to take this report at the August Area Committee when an Officer is present.

(Report by the Economic Development Manager dated 2 June 2015, submitted)

13. BUS SERVICE - ROTHESAY/PORTAVADIE

The Public Transport Officer provided the Committee with a report detailing information on development work which is ongoing in relation to the supported bus network in Cowal including services 477/478/479 which serve West Cowal, Dunoon, Portavadie and Rothesay, also service 489 which runs between Toward and Glenfinart and service 480 which runs between upper Kirn and Dunoon Ferry Terminal.

Decision

The Committee:

1. Noted the progress on the changes already agreed; and
2. Agreed to consider a further report once the options for service 480 have been evaluated.

(Ref: Report by Public Transport Officer dated 2 June 2015, submitted)

14. TRAFFIC AND PARKING ISSUES

A report providing the Committee with a summary of the various issues raised by Members at the parking review workshop held earlier this year, was considered. The report also provides an overall programme for the parking review and consultation process.

The Amenity Services Performance Manager, in response to a public question, advised that the report set out plans for public consultation and that views from stakeholders would be welcomed also at that stage.

The Amenity Services Performance Manager advised that Committee that if they have comments they wished flagged up in relation to the consultation document, to contact the Head of Roads and Amenity Services.

Decision

The Committee:

1. Noted the contents of the report; and
2. Agreed that a consultation document be amended in the next few weeks and if Members had anything else they wish to put forward then to contact the Head of Roads and Amenity Services, and then issued to Community Councils and Stakeholders.

(Ref: Report by Head of Roads and Amenity Services dated 2 June 2015, submitted)

15. DUNOON PLAYING FIELDS AND SPORTS STADIUM

A report providing further details to the Committee with regards to options for operating the five-a-side all weather pitches and other facilities at Dunoon Stadium was considered.

Decision

The Committee:

1. Noted the contents of the report; and
2. Agreed to a consultation exercise being carried out to work towards a holistic management arrangement for the facility as a whole.

(Ref: Report by the Head of Roads and Amenity Services dated May 2015, was considered).

16. COMMUNITY GROUP UPDATE ON WESTCHURCH

Members of the Bute Community Group provided the Committee with their take on what could be achieved at the Westchurch site along with potential ideas they would like further investigated.

Decision

The Committee noted the information provided.

(Ref: Presentation by Bute Community Group dated 2 June 2015, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 8&9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

17. WESTCHURCH PROGRESS UPDATE

The Committee considered a report updating them on the progress with West Kirk, Rothesay.

Decision

The Committee:

1. Noted the contents of the report; and
2. Noted that a further report come back to the August Area Committee or September Business Day.

(Ref: Report by Built Heritage Conservation Officer dated 2 June 2014, submitted)

18. TOILETS - KILMUN PIER

A report advising the Committee of the offers of purchase received in respect of the former public convenience at Kilmun Pier, Kilmun, was considered.

Decision

The Committee agreed the recommendations at 3.1 of the report.

(Ref: Report by Estates Surveyor dated 2 June 2015, submitted)

19. DUNOON QUEENS HALL UPDATE

The Regeneration Project Manager took the Committee through a report which provided an update on the Dunoon Queens Hall.

Decision

The Committee agreed the recommendations at 3.1 of the report.

(Ref: Report by Regeneration Project Manager dated 2 June 2015, submitted)

20. DUNOON WOODEN PIER UPDATE

The Regeneration Project Manager took the Committee through a report which provided a progress update on the phase 1A and phase 1B works on the Dunoon Wooden Pier.

Decision

The Committee:

1. Noted the recommendations at 3.1.1 and 3.1.2 of the report; and
2. Noted that a further update report be brought back to a future Area Committee.

(Ref: Report by Regeneration Project Manager dated 2 June 2015, submitted)

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**MINUTES of MEETING of BUTE COMMUNITY SAFETY FORUM held in the EAGLESHAM
HOUSE, ROTHESAY
on FRIDAY, 12 JUNE 2015**

Present: Councillor Len Scoullar (Chair)

Robert Cowper, Argyll and Bute Council
Jim Ferguson, Argyll and Bute Council
Joe McCabe, Argyll and Bute Council
Kathryn Armstrong, Fyne Homes
Stephen Wood, Scottish Fire & Rescue
Jan Byrne, Women's Aid

1. APOLOGIES

Apologies for absence were intimated from:-
Richard Gorman, Environmental Health Officer

2. MINUTES

The minute of the Bute Community Safety Forum held on Friday 17 April 2015 was approved as a correct record. Proposed by Jim Ferguson and seconded by Robert Cowper

3. MATTERS ARISING

(a) DOG FOULING SUPERVISORY CAMERA

Robert Cowper advised since the last meeting a camera has been sourced and is in situ. Amenity Services will put together a partnership plan, taking advice from Ailsa Cunningham and Stewart McCracken as they were involved in a similar initiative in Dunoon. A launch date will be agreed and advertised within the Buteman.

Action

Jim Ferguson to arrange a pre-planning meeting with partners.

4. PARTNERS UPDATE

(a) POLICE SCOTLAND

A representative from Police Scotland was not present at the meeting and therefore no update was provided.

(b) SCOTTISH FIRE AND RESCUE

Scottish Fire and Rescue advised that they are campaigning on Fire Safety Intervention, which is mainly education of fire safety, and will involve Home Fire Safety visits carried out by the local fire station crew.

With the increase of fly tipping the public are being encouraged to report this by contacting Crime Stoppers on 0800 555 111 or Police on 101. Also Dumb Dumpsters on 0845 230 409. These numbers are on Fire Scotland website.

Stephen Wood then gave a presentation on the Fire Services Strategic Plan which involves engagement with partners. The Retained Fire Service will be fully trained to deliver this plan.

(c) **FYNE HOMES**

Kathryn Armstrong advised that Fyne Homes are launching a Tenants and Residents Organisation; this is a requirement under new Legislation. This is advertised on the Scottish Housing Association website

Fyne Homes have received funding and have advertised a post in Rothesay for a modern apprentice for persons aged between 16 – 24 years.

The Housing Association's Nursery Nurse has set up and delivered various classes in the community.

Carol Hillington of Fyne Homes is taking forward an initiative called Fyne Heat. Tenants will receive information and advice on energy efficiency and how to saving energy as well as reducing bills.

(d) **WOMENS AID**

Womens Aid has received funding up to March 2016 for the refuge flat in Bute.

There is a support worker who works three days a week with Womens Aid.

5. ARGYLL AND BUTE COUNCIL

Amenity Services

Joe McCabe advised that the seconded warden post was recently advertised and an appointment would be made shortly.

Jim Ferguson advised they had been busy with dog fouling complaints and dealing with abandoned trailers and vehicles. They continue to work closely with the housing associations.

They are progressing with dog fouling with a focus on educating dog owners. One approach being taken is to work in partnership with resident groups and organisations.

Ailsa Cunningham is still on secondment. One of the environment wardens has taken another post within the department and a replacement should start on 22nd June.

Argyll and Bute

Councillor Scoullar advised that following an inspection and report by Audit Scotland in October 2014 a progress review is currently taking place. Interviews will be conducted with elected Members and Senior Officers and a report will follow in due course.

6. **COMMUNITY SAFETY PARTNERSHIP WORKING**

Robert Cowper, the Community Safety Officer, tabled a report detailing a proposal to restructure Community Safety Partnership working that integrates community safety within community planning structures. The proposal was developed with community safety partners and has been endorsed by the Community Planning Partnership.

Discussions took place regarding the new structure. Women's Aid had concerns about support at a local level.

The new structure was endorsed and the chair agreed that this would be the final meeting of the Bute Community Safety Forum.

7. **AOCB**

Robert Cowper advised that following a Bute and Cowal Area Committee Meeting an action tracker had been raised for the Community Safety Forum to respond to an item on telephone calls where numbers are withheld by the caller. It was agreed that this is not an action for the Community Safety Forum.

The Chair thanked all organisations involved with Bute Community Safety Forum for their attendance past and present and for their input to the significant achievements of the Forum over the years.

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**MINUTES of MEETING of COWAL TRANSPORT FORUM held in the CASTLE HOUSE,
DUNOON
on FRIDAY, 19 JUNE 2015**

Present: Councillor Alex McNaughton(Chair)

Melissa Stewart, Area Governance Officer
Archie Reid, Strachur Community Council
Alan MacRaid, Interloch Transport
Martin Hill, Scottish Fire and Rescue
Eddie McElhinney, Police Scotland
Adam McInnes, Police Scotland
Eleanor Stevenson, South Cowal Community Council
Fulton McInnes, Hunters Quay Community Council
Iain MacInnes, Lochgoil Community Council
Graham Revill, Kilmun Community Council
Cathy Morrison, South Cowal Community Council
Martin Arnold, Public Transport Officer

1. APOLOGIES

Apologies for Absence were intimated by:
Gordon Ross, Western Ferries
Willie Lynch, Bute & Cowal Community Council Caucus
Simon Richmond, Caledonian MacBrayne

2. MINUTES

The minute of the meeting of the Transport Forum 27th March 2015 was approved as a correct record

3. TRANSPORT SCOTLAND

A representative from Transport Scotland was not present at the meeting so therefore no update was provided.

The Forum expressed disappointment at the lack of representation by Transport Scotland as several members of the Forum had questions they would have liked to ask.

(a) UPDATE ON VMS SIGNS AT LOCHGOILHEAD AND STRACHUR

A representative from Transport Scotland was not present at the meeting so therefore no update was provided.

Actions

The Area Governance Officer will chase up with Transport Scotland what the current position is regarding the VMS signs at Strachur and Lochgoilhead and report back to the Forum.

4. FERRIES UPDATE

Argyll Ferries

A representative from Argyll Ferries was not present at the meeting, so no update was provided.

Action

It was noted that there is an issue with the toilets at Argyll Ferries being reported as wet and this should be raised with Argyll Ferries at the next meeting.

Western Ferries

Gordon Ross had submitted apologies for the meeting so therefore no update was provided.

(a) WEMYSS BAY CLOSURE

Simon Richmond from Caledonian MacBrayne had submitted apologies for the meeting, in his absence a presentation was provided by Caledonian MacBrayne to update the Forum on the proposed closure, timescales and plan of works for the Wemyss Bay service to Bute, and it was noted that Caledonian MacBrayne were happy to answer any questions raised from the presentation..

Actions

1. Martin Arnold asked when the revised timetable would be available to allow the public transport section time to adjust bus timetables where appropriate.
2. Fulton McInness asked for timescales regarding the proposed works on the bypass at Gourrock.

(b) CALMAC COMMUNITY ENGAGEMENT EVENTS

This item was raised by Willie Lynch, Chair of the Bute & Cowal Community Council Caucus who had submitted apologies for the meeting along with Simon Richmond, Caledonian MacBrayne and therefore this item was not discussed.

5. PUBLIC TRANSPORT UPDATE

The Community Transport Officer provided the Forum with the following Public Transport update:

- A report had been presented to the Bute and Cowal Area Committee in June proposing changes to the following services:
- Service 479 Portavadie to Glendaruel – This service was now being supplemented by a local contractor to provide the missing early morning service.
- Service 480 Hunters Quay was still under consultation looking at the various options available to re-work the service to meet customer demands.
- Service 489 Toward – A proposed draft timetable was looked at by the Forum which will provide an additional loop of the town centre to pick up passengers before continuing on it's journey to Toward. Eleanor Stevenson felt this proposed timetable would be welcomed by local residents.

Actions

1. Martin Arnold to find out dates for the changes to service 489 to start.
2. Martin Arnold to enquire whether the changes to the

Queen's hall layout will affect service 489's ability to go through the town.

3. Martin Arnold to speak to Jonathan Welch regarding the date for works starting on the bus turning circle and feedback to the Forum.

(a) **SERVICE 489 TIMETABLE**

This item was taken together with item 5 of the minute.

(b) **DIAL A BUS AND INTERLOCH SERVICE PROVISION STRACHUR**

Alan MacRaild from Interloch Transport addressed a situation which had been highlighted to the Forum involving the Dial-A-Bus and Interloch Transport service to Strachur.

He informed the group that Interloch currently provide a once a week service on a Monday to residents in Strachur.

Alan explained that in light of an issue that was raised regarding dial-a-bus and interloch operating the same service on the same day he consulted with his service users and it was noted that they expressed a desire for the Interloch service to remain on a Monday with a possible additional service on a Friday. Alan agreed to take this idea away and if viable would look to provide an extra service. It was also noted that Interloch Transport operate on bank holidays.

A representative from Dial-A-Bus was not present at the meeting but it was noted by the Forum that the criteria to use the service is quite strict and an issue was also raised in the size of the vehicle used and whether this was suitable for it's purpose.

The Forum also held a discussion surrounding other routes that Interloch Transport currently provide as well as potential future routes to be considered.

Actions

1. The Area Governance Officer to find out what the Dial-A-Bus criteria is.
2. The Community Transport Officer to look at the costs and uptake of the service provided by Dial-A-Bus and feed back to the Forum.
3. Archie Reid will ask the residents of Strachur whether an extra service on a Friday will be utilised.

6. POLICE SCOTLAND

The forum were taken through a letter from the Police in response to the overflow parking at Western Ferries which was raised at previous meetings, the following points were noted:

- Police Scotland have spoken to Western Ferries regarding the issue
- Local Police have been briefed on the situation and will be vigilant to the possibility of a potential dangerous obstruction.
- Due to the decriminalisation of parking it is the Local Authorities responsibility to regulate and enforce any situation that may arise.

Police Scotland and Ian McInnes held a discussion regarding road closures on the Rest and Be Thankful and how this affects the residents of Lochgoilhead in terms of access. It was noted that Police Scotland have put measures in place to safeguard this situation reoccurring and BEAR Scotland are currently also looking into the situation.

Actions

The Area Governance Officer will raise the Western Ferries situation with the roads department and specifically the traffic wardens.

7. SCOTTISH FIRE AND RESCUE

A representative from Scottish Fire and Rescue took the Forum through a presentation on the development of Scottish Fire and Rescues Strategic Plan for 2016 – 2019, which included a breakdown of statistics, proposed budget savings and ways of future working.

A discussion took place between the Forum and Martin Hill, Scottish Fire and Rescue with the following points noted:

- Scottish Fire and Rescue are currently rolling out their Road Safety Summer Strategy, which includes the distribution of information to locally identified hotspots.
- Scottish Fire and Rescue are continuing to work closely with Police Scotland and Argyll and Bute Council to promote road safety.
- Scottish Fire and Rescue have secured multi lingual driving leaflets which will be distributed over the summer.
- It was noted that false alarms are still a major issue.

The Forum noted that despite the hefty cuts that Scottish Fire and Rescue have already been subject to and the cuts that are still to come, Scottish Fire and Rescue provide an excellent frontline service.

8. AOCB

Archie Reid raised an issue with the City Link service between Strachur and Oban which was no longer providing a connecting service due to a change in timetable.

Martin Arnold responded that he was not aware of this situation.

Action

Martin Arnold will raise this issue with Douglas Blades to see if Public Transport can assist with the situation and feedback any information collated to the Forum.

9. DATE OF NEXT MEETING

The next Cowal Transport Forum will be held on Friday 18th September 2015 at 10am in Castle House, Dunoon

MINUTES of MEETING of FORWARD DUNOON AND COWAL GROUP held in the 22 HILL STREET, DUNOON on TUESDAY, 23 JUNE 2015

Present: Councillor Bruce Marshall (Chair)

Councillor Michael Breslin
Ailsa Cunningham, Amenity Services Technical Officer
Melissa Stewart, Area Governance Officer
Iain McNaughton, Cowalfest
Catriona Craig, Visit Cowal

1. APOLOGIES

Apologies for absence were intimated from:
Councillor James McQueen
Virginia Sumsion, Fyne Projects
Brian Close, Planning Officer

2. MINUTES

The minute of the Forward Dunoon and Cowal Group 31st March 2015 was approved as a correct record.

Matters arising from the minutes:

- Pedestrianisation of Argyll Street to be taken to the August Bute and Cowal Community Planning Group.
- Councillor Marshall intimated that he would be requesting an item on the August Area Committee Agenda on unsightly buildings.

3. MATTERS ARISING

(a) CAMP ENDURO

Iain McNaughton on behalf of Cowalfest provided the Group with a verbal update on the upcoming Camp Enduro event, with the following points noted:

- ongoing consultation with the Forestry Commission and Till Hill have so far been very positive and consideration has also been given to looking at a longer term arrangement over the next few years.
- Four routes have been identified and competitors would move from one route to another until all four had been completed.
- The Bishops Glen section of the competition would need to be discussed further with amenity services.
- No Fuss events will provide stewarding for the event and are very experienced in running this type of event.
- It was noted that the next stage for the event setup is risk assessments which will be handled by No Fuss events.
- It is hoped that around 200 competitors will enter the event.

(b) **FREE WIFI IN DUNOON TOWN CENTRE**

A discussion between the Members of the Group was held in relation to the non availability of free WiFi in the Dunoon town centre Area

Actions

This item should be put on the Bute and Cowal Area Community Planning Group Agenda for August with an approach being made to the Council's Economic Development Team to send a delegate to attend the meeting

(c) **ARGYLL GARDENS MUSIC CONCERT**

In the absence of Councillor Blair, the Group requested that he provide an email update on the progress of the proposed Argyll Gardens music concert to the Group.

4. PARTNERS UPDATE

(a) **HELP PROJECT**

A representative from the HELP Project was not present at the meeting so therefore no update was provided.

(b) **COWAL MARKETING GROUP - FORTHCOMING TOURIST SEASON AND MARKETING**

Catriona Craig from Cowal Marketing Group and Visit Cowal provided an update on the Marketing Groups plans for the forthcoming tourist season as well as a general update on the following:

- The idea of a leaflet being handed out to children visiting outdoor centres was discussed at the last Cowal Marketing Group meeting and Catriona fed back that the marketing group were not comfortable with this idea and the general feeling was that in the majority of households it would just go in the bin. It was suggested by the Forward Dunoon and Cowal Group that instead of leaflets they could look into fridge magnet cards with the Cowal Marketing website details displayed on them, Catriona agreed to feed this idea back.
- Catriona informed the group that she had completed all her actions from the previous minute and has passed on contact details to Len Gow for Argyll Ferries to discuss with them with the prospect of advertising on the Argyll Ferries Website.
- Cowal Marketing Group are promoting the Kitchens of Cowal event on their website and there potentially may be leaflets produced to promote the event as well.
- Cowal Marketing Group are actively encouraging local businesses to use the visit Cowal logo and continue to work closely with the Argyll and Bute Tourism Board and Argyll and Bute Council.

Actions

1. Feedback to Councillor Blair that a more inexpensive way of marketing needs to be looked out regarding outdoor centres.

2. Catriona to look into the possibility of promoting the No Fuss events on the Cowal Marketing Group's website.

(c) **PA23BID**

A representative from the PA23BID was not present at the meeting, so therefore no update was provided.

(d) **COWALFEST**

Iain McNaughton on behalf of Cowalfest informed the Group that they were currently in the process of creating a one sheet document that could be unfolded and it will contain information on all the walks available at this year's event. He also informed the group that Cowalfest were holding their AGM on Wednesday 24 June and a further update would be provided at the next meeting.

5. AGENDA FOR CPG MEETING 11 AUGUST 2015

The Area Governance Officer took the Group through the two outcomes that will be covered at the August Community Planning Group Agenda, and invited Members to discuss outcomes, any questions for the ACPG and suggest items for the agenda that are relevant to the outcomes.

It was previously agreed by the Group to add the following items onto the August ACPG Agenda:

- Pedestrianisation of Argyll Street
- Free WiFi – Dunoon Town Centre

It was agreed by the Group to add the following item to the November ACPG Agenda:

- Promoting Cowal as an outdoor area – No Fuss Events to be invited to the Bute and Cowal Area CPG to talk about their cycling events and specifically why, following their research into the area, they feel that Cowal is an ideal venue for outdoor events.

The Group held a discussion surrounding items to be added for future ACPG meetings and would like the following considered:

- Food from Argyll
- Marine Environment
- Sea Kayaking
- Faith Tourism

Action

1. Senior Area Committee Assistant to add the agreed items to the August Bute and Cowal Area Community Planning Group meeting for the Chair's consideration.
2. No Fuss events to be invited to the November ACPG meeting.
3. To add a standing item on the Group's agenda "Outdoor Activities" regarding promotion of Cowal as a venue for such with providers of activities in Cowal being invited to attend future meetings. The outdoor theme for the next meeting would be Sea Kayaking and contact would be made with the Sea Kayaking Trial, through their website to ask for a representative to attend the October Forward Dunoon meeting.

6. **AOCB**

Councillor Marshall asked the Group if they felt it would enhance the Group by bringing in new partner members.

The Area Governance officer informed the Group that the newly restructured Community Planning Group meetings have become successful with some partners now indicating their preference to feed directly into the CPG instead of going to partnership meetings.

Ailsa Cunningham informed the Group that there were currently plans for two outdoor cinema events to take place; one is proposed to be held in the stadium with the other to be in the Argyll Gardens.

Ailsa also updated the Group on a new Community Project Group that has been set up via Facebook. The Dunoon Regeneration Party are currently tackling small projects within the Dunoon Area and have submitted a letter of intent to take over the Rose Gardens to create a community focused usable space and to enhance the area in general.

7. **DATE OF NEXT MEETING**

Thursday 1st October 2015, 10am, 22 Hill Street Dunoon.

MINUTES of MEETING of COWAL COMMUNITY SAFETY FORUM held in the 22 HILL STREET, DUNOON on TUESDAY, 23 JUNE 2015

Present: Councillor Bruce Marshall (Chair)

Shirley MacLeod, Area Governance Manager
Jo Rains, Environmental Health Manager
Sergeant John Forrest, Police Scotland
Inspector Ewan Wilson, Police Scotland
Andy MacLure, Scottish Fire and Rescue
James Howard, Trading Standards
Les Earle, Strachur Community Council

1. APOLOGIES

Apologies for absence were intimated from:-

Robert Cowper, Anti-Social Behaviour Co-ordinator
Ailsa Cunningham, Amenity Services Technical Officer

2. MINUTES

The minute of the Cowal Community Safety Forum 2 April 2015 was approved as a correct record, subject to a change at item 4. (c) Environmental Health update of the minute.

3. MATTERS ARISING

(a) ARGYLL AND BUTE COUNCIL - BLOCKED CALLS

Councillors at the recent Bute and Cowal Area Committee meeting had raised concerns that Argyll and Bute Council phone numbers were being blocked under a new scheme due to the numbers being withheld.

James Howard, Trading Standards informed the group that the call blocking scheme is an invaluable tool that is providing protection against scam callers to Argyll and Bute's most vulnerable residents and gave examples to the Forum of residents within Argyll and Bute being scammed out of thousands of pounds prior to the scheme being in place.

The Forum held a discussion to look at ways in which Argyll and Bute Council phone numbers can be unblocked by changing their withheld status.

Action

The Area Governance Manager agreed to raise this item with the IT department so see if anything can be done and if there is an override code that can be used.

(b) **DOG FOULING**

A representative from Amenity Services was not present at the meeting so therefore no update was provided on dog fouling.

In the absence of Amenity Services Councillor Marshall asked the Forum their thoughts on the current dog fouling situation and whether there was a general feeling of any improvement in hot spot areas. It was noted that the situation still appears to be an ongoing issue.

Actions

Sergeant John Forrest agreed to record the hot spot areas into the direct policing plan for officer's attention.

(c) **LIVING IT UP PROJECT**

A representative from Living it Up was not present at the meeting, two reports had been submitted to the Forum for consideration but due to the absence of representation this item was not discussed.

4. PARTNERS UPDATE

(a) **POLICE SCOTLAND**

Sergeant John Forrest, Police Scotland provided the Forum with a crime overview with the following points noted:

- There has been an increase in late night assaults, this is mainly contained to a Friday and Saturday night and are usually alcohol fuelled. In response to this increase Police Scotland have conducted high visibility patrols, increased visits to licensed premises and are reintroducing pub watch.
- The recent Police 5 A Side tournament went very well and is planned again for next year.
- Officers who attended Sandbank Gala reported back that the event went very well and Police Scotland are hoping to be able to bring the Police dogs and horses to next years event.
- It was reported that Donald MacKay has been appointed as the new Wildlife Crime Officer for the Cowal Area.
- Following a recent drink driving campaign there were two detections.
- There are five to ten excessive speeders a week on average detected on local roads.

Inspector Ewan Wilson introduced himself to the forum and explained that he had just been newly appointed to the post of Inspector for the Bute and Cowal Area. Inspector Wilson provided the Forum with a brief breakdown of his previous experience as well as expressing that he is looking forward to working with local partners and become an integral part of the local community.

(b) **SCOTTISH FIRE AND RESCUE**

Andy MacLure from Scottish Fire and Rescue took the Forum through a presentation on the development of Scottish Fire and Rescues Strategic Plan for 2016 – 2019, which included a

breakdown of statistics, proposed budget savings and ways of future working. A discussion took place between the Forum and Andy MacLure, Scottish Fire and Rescue with the following points noted:

- There have been thirty fire fatalities across Scotland in the last six months.
- Home Fire Safety visits are still being carried out across Argyll and Bute.
- Argyll and Bute have a low percentage of severe fires in comparison of more deprived areas in Scotland.
- It was noted that Scottish Fire and Rescue are increasingly called out to more health related issues and on the back of this are introducing more defibrillators in local areas. Training for these machines will be led by Scottish Fire and Rescue.
- It was noted that false alarms are still a major issue.

(c) **ARGYLL AND BUTE COUNCIL**

Environmental Health

Jo Rains, Environmental Health Manager provided the Forum with the following update:

- Environmental health have lost four key posts, having a knock on effect to existing staff members as most are now having to travel Argyll wide to provide services and some projects are having to be delayed. Jo noted that they are having difficulty in recruiting.
- Noise Complaints: Environmental Health are now currently only looking at repeat offenders and it was noted that there appears to be a downwards trend in the number of noise complaints being reported.
- For the forthcoming Health and Safety week Environmental Health are planning to use Twitter and Facebook to provide information to the public.
- It was reported to the Forum that Environmental Health are currently in the middle of the events season which means staff are very busy during the week as well as supporting events at the weekends.

Amenity Services

Ailsa Cunningham having submitted apologies for the meeting was not present and therefore no update was provided.

Trading Standards

James Howard from Trading Standards reported to the Forum that Trading Standards had nothing further to report and no issues to raise.

(d) **ANTI SOCIAL BEHAVIOUR**

Robert Cowper having submitted apologies for the meeting provided the group with a written update regarding Anti Social Behaviour orders in Argyll and Bute over the last quarter, with the following points noted:

- The ASB sub group met on the 30th April 2015 with 9 cases being discussed.

- 6 Cases were carried forward and 3 new cases.
- 3 of the carried over cases were assessed as being satisfactorily resolved and were removed from the sub groups case files.
- The 3 new cases were discussed and all three have partnership action applied to them and have been carried forward for review at the next meeting.
- Two of the remaining three involve enforcement action under ASB legislation and therefore these cases are retained on the list while this takes place.
- The Group delivers an extremely effective response in tackling persistent anti social behaviour due to the good work by the partner agencies.

Sergeant John Forrest informed the Group that the ASB sub group meetings are a really good thing from a policing perspective.

Actions

The Area Governance manager will forward a schedule of Community Council Meetings to Police Scotland.

5. COMMUNITY SAFETY PARTNERSHIP WORKING

Shirley MacLeod, Area Governance Manager took the Forum through a report detailing a proposal to restructure Community Safety Partnership working that better integrates community safety within community planning structures. The proposal was developed with community safety partners and has been endorsed by the Community Planning Partnership.

Discussions took place regarding the new structure with the following noted:

- The local strategic group will provide a direct link to the Local Area Community Planning Groups.
- Meetings of the central group will be held on a six to eight week basis.
- Representation on the group will generally be at strategic level unless there is a specific issue then the relevant person would be invited to the meeting.
- Councillor Marshall raised a concern regarding frontline services attendance at Area CPG meetings and asked if the meetings could be structured to facilitate officer attendance. The Area Governance manager responded that yes this could be done at the Chair's discretion.
- It was noted that Police Scotland and Scottish Fire and Rescue will provide representatives to the next Bute and Cowal Area Community Planning Group scheduled for August.

The new structure was endorsed and the chair agreed that this would be the final meeting of the Cowal Community Safety Forum.

6. **AOCB**

It was agreed that no further meetings of the Cowal Community Safety Forum were required and Councillor Marshall thanked everyone for their support in attending the meetings over the years.

Actions

1. Trading Standards to distribute call blocking information to Community Councils
2. The Area Governance Manager will chase up the dog fouling report for Councillor Marshall.

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ARGYLL AND BUTE COUNCIL

**BUTE & COWAL
AREA COMMITTEE**

CUSTOMER SERVICES

4 AUGUST 2015

AREA SCORECARD FQ1 2015-16

1 Background

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 1 of 2015-16 (April - June 2015). Where commentary has been entered in Pyramid, it is included here.

2 Recommendations

- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.

**Douglas Hendry
Executive Director, Customer Services**

Jane Fowler
Head of Improvement & HR

For further information, please contact:

David Clements
Improvement and Organisational Development Programme Manager
(Planning and Performance Management)
01465 604205



























Bute and Cowal Area Scorecard

FQ1 15/16

Environment	<i>Target</i>	<i>Bute & Cowal</i>	<i>Council</i>
Car Parking income to date - B&C	£ 13,026		
Dog fouling - number of complaints B&C	27	37 R ↑	114
Dog fouling - number of fines issued B&C	3	3 ↑	4
LEAMS - B&C Cowal	73	75 G ↓	81
LEAMS - B&C Bute	73	80 G ↑	
No of Complaints ref Waste Collection - B&C Bute		0 →	7
No of Complaints ref Waste Collection - B&C Cowal		3 ↓	

Economy	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
% of Pre-App Enquiries Processed in 20 working days in B&C	75.0 %	84.4 % G ↓	86.0 %
NEW Householder Planning Apps: Ave no of Weeks to Determine - B&C	8.0 Wks	9.5 Wks R ↓	7.8 Wks
NEW All Local Planning Apps: Ave no of Weeks to Determine - B&C	11.5 Wks	8.6 Wks G ↓	9.9 Wks
CC1 Affordable social sector new builds - B&C	0	0 G →	20
no. of All Local Planning Apps determined in B&C		40 ↑	283

Education	<i>Target</i>	<i>Bute & Cowal</i>	<i>Council</i>
% positive destinations Dunoon Grammar ACY 13/14		88 % ↓	91.5 %
% positive destinations Rothesay Academy ACY 13/14		90 % ↓	
HMIE positive School Evaluations - B&C Sec	75 %	100 % G →	100 %
% 5+ SCQF level 6 Dunoon Grammar ACY 13/14	12.00 %	13.61 % G ↑	13 %
% 5+ SCQF level 6 Rothesay Academy ACY 13/14	12.00 %	7.41 % R ↓	
School % unauthorised absence Dunoon Grammar		3.2 % ↑	1.8 %
School % unauthorised absence Rothesay Academy		1.9 % ↑	

Roads & Street Lighting	<i>Target</i>	<i>Bute & Cowal</i>	<i>Council</i>
% road area resurfaced/reconstructed - B&C	1.68 %	2.08 %  	1.95 %
% road area surface treated - B&C	1.14 %	3.57 %  	13.42 %
% Cat 1 road defects repaired timeously - B&C		90 % 	97.4 %
Street lighting - % B&C faults repaired within 7 days	88 %	97 %  	96 %
Adult Care			
	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
B&C - % of Older People receiving Care in the Community - In Year	80.0 %	99.4 %  	97.5 %
B&C - % of Older People receiving Care in the Community	80.0 %	78.4 %  	76 %
B&C - Delayed Discharges awaiting Admission to a Care Home - In Year		1 	11
B&C - Number of SM Clients		129 	429
B&C - No of LD Cases		106 	372
B&C - Total no of MH Clients		95 	236
ARCHIVED - B&C - No of SM Care Assessments outstanding >21 Days	0	3  	4
Children and Families			
	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
CA12 B&C - Total No LAAC		53 	126
CA17 B&C - No of External LAAC		2 	9
CA25 B&C - % Reviews of LAAC Convened within Timescales	85 %	84 %  	87 %
CP5 B&C - No of Children on CPR		5 	31
CP16a B&C - No of Children on CPR with a completed CP plan		5 	31
CABD53 B&C - Open Cases - children with disability		47 	118

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
B&C - No of SM Care Assessments outstanding >21 Days	0	3	Red	Ascending	<p>Waits on Bute The target for substance misuse is that 90% of referrals enter treatment within 21 days of referral being received. The target of 0 is therefore incorrect as is any target linked to assessments within 21 days. The Bute service has struggled to meet the 90% target. A caseload audit demonstrated that Bute has a higher number of complex cases in comparison to other teams. For clinical safety reasons this restricts the number of clients that our nurse can have on her caseload. We therefore have had, on occasions, to close our service to new clients. Over last few years several requests were made to the Alcohol and Drug Partnership (ADP) for resources to recruit additional hours. This was finally agreed in late 2014 but by this time a considerable waiting list had built up. We have recruited a Band 5 nurse 24 hours per week post plus had put in additional hours from our Helensburgh team as a short term measure. As these clients move from the waiting list into treatment they will show as long waits. From 1st June we will be losing our social work hours and this will again put pressure on us to achieve the 90% target. To mitigate this we will increase the Band 5 hours to full time until we are able to recruit a replacement social worker.</p>

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
A&B - Number of SM Clients		429		Descending	Service activity across 14/15 The ABAT annual report will be available in August with a range of activity statistics including: The number of referrals to ABAT in 13/14 was 502 and in 14/15 were 513- an increase of 11. Number of appointments offered to clients in 13/14 was 9,217 and in 14/15 was 9,900 (an additional 683 appointments) Service uptake Service uptake normally varies across quarters and across years. The reasons can be difficult to substantiate. When agreeing the terms of the recent independent review of the ABAT the Manager requested that the national organisation undertaking the review ascertain the views of individuals with addiction related issues who had not accessed the service. This was to explore why they did not access services and what barriers, if any, could be removed to encourage their use of services. Unfortunately to include non-service users in the survey would have incurred costs and this element had to be removed from the review. However the review of current service users demonstrated that: Of 128 respondents - 118 (92%) agreed it was easy to be referred to the service. Of 130 respondents - 122 (94%) agreed they were able to start using the service quickly. This would suggest that generally people find the service accessible
B&C - % of Older People receiving Care in the Community - In Year	80%	99%	Green	Ascending	June 2015 Unfortunately the data from the ECCT is yet to be updated for June and this has had a negative impact on our current performance. However, we are currently developing a more robust approach to joint reporting so it gives a true reflection of the current activity for our area. May 15 Unfortunately there has been inconsistent reporting from our health partners which has resulted in a drop in performance. However, it is hoped within the coming months for this to improve as we shall be looking at a more robust way of joint reporting.

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
B&C - % of Older People receiving Care in the Community	80%	78%	Red	Ascending	June 15 Unfortunately the data from the ECCT is yet to be updated for June and this has had a negative impact on our current performance. However, we are currently developing a more robust approach to joint reporting so it gives a true reflection of the current activity for our area. May 15 Performance has steadily increased over the last 6 months to 78.8% due to diligent processes of social care. It has dipped slightly to 78.3% due to the lack of capacity within home care but it is hoped with the increase in consistent joint reporting from H&SCP we shall meet the target of 80% within the coming year. B&C performance is 2.3% higher than the council current average 76%. This is mostly due to the hard work and perseverance of our staff who are committed to ongoing improvements.
B&C - No of LD Cases		106		Ascending	June 2015 The number of LD cases has gradually risen, not a huge rise, but consistent with national trends - for the number of adults with Learning Disabilities to be rising, due to people living longer and children with severe disabilities surviving into adulthood. The Bute and Cowal team has accepted a number of transitions cases (children with disabilities moving to Adult team, due to age) in the past year.
% Positive destinations	92.4	91.5	Red		Qtr 1 - 2015-2016 Information reported in this section refers to data from the School Leaver Destination period 2013 to 2014 follow up that was gathered during April 2015, showing young people's destinations 9 months after leaving school, and published June 2015 by Skills Development Scotland.
% HMIE positive School Evaluations Secondary	75%	100%	Green	Constant	Qtr 1 - 2015-2016 No HMIE inspections were published this quarter.

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
% 5+ SCQF level 6 [S5]					FQ1 - 2015-2016 Examination results for academic year 2015-2016 will be available during quarter 2. A full review of the examination results will be undertaken with all Head Teachers and members of their Senior Leadership Teams. Appropriate action to secure further improvement across all examinations will be identified.
CA25 B&C - % Reviews of LAAC Convened within Timescales	85%	84%	Red	Descending	Target reduced per A&B CA25 The target on the Council level CA25 was reduced in the 2014-15 Service Plan but the area versions were not amended. This is showing as an anomaly on the Area Scorecards and so by agreement with Alex Taylor, I have reduced them to 85% as of FQ4 2014-15 - changing earlier targets would be 'rewriting history'.
CA17 - No of External LAAC	13	9	Green	Descending	The service is on target for the number of children in external residential placements.
CP5 - No of Children on CPR		31		Ascending	Q1 Numbers of children on the CP register has shown a steady increase from historically low levels of late last year. Registration rates are still slightly below longer term average rates, however with increased in child protection activity across areas a further increase is anticipated in July.
Dog fouling - number of complaints B&C	27	37	Red	Ascending	Dog Fouling - number of complaints Bute and Cowal FQ1 The number of complaints for the first two months of the period was high at 14 and 16, for the respective months, during the month of June the number of complaints had fallen to 7. During this period the high number of complaints may have reflected situation in the Bute and Cowal area, where one of the wardens is currently seconded to the role of technical officer. Recruitment has now taken place to have a member of staff in post for 50% of the working week. This will ensure a more visible presence to act as a deterrent and also to educate members of the public. Amenity Services are attempting to encourage the general public and community groups to assist in the enforcement of dog fouling by providing details without their identity being known, this is proving to be a long and difficult process, however, the service will continue to engage with all partners in an attempt to deal with this problem.

Success Measure	Target FQ1 15/16	Actual FQ1 15/16	Traffic Light	Trend	Comments
Dog fouling - number of fines issued B&C		3		Ascending	A total of three fines were issued over the FQ1 period, it is hoped that the issuing of these fines becomes a deterrent locally. The difficulty in issuing fines, is that the owner must be caught not cleaning up after their dog or that Amenity Services require accurate information from community partners. The work continues to have partners work more closely with the Council on this issue.
LEAMS - B&C Bute	73	80	Green	Ascending	LEAMS - B&C Bute The very high level of performance over the FQ1 period remains consistent for the Bute operation. This level of performance is very encouraging.
LEAMS - B&C Cowal	73	75	Green	Descending	LEAMS - B&C Cowal FQ1 The level of street cleanliness performance over the FQ1 period, was of a good standard as Amenity Services were going through a recruitment process. The flexibility of the Local Environment Teams has ensured that the Cowal area has been maintained in a presentable condition.
CC1 Affordable social sector new builds		20		Ascending	Q1 15/16 12 completed at Duchess Ct, Helensburgh & 8 completed at Connel
Car Parking income to date - B&C	£13,026				The level of income remains below the targeted projection, the support from the Amenity Services Enforcement Officers has been restricted within the Bute and Cowal area given the secondment of an Amenity Services Enforcement Officer to support the local structure. The recent recruitment of an Amenity Services Enforcement Officer will allow for additional enforcement and it is hoped that this will generate an increase in car parking income.

ARGYLL AND BUTE COUNCIL**BUTE AND COWAL
AREA COMMITTEE****COMMUNITY SERVICES****4 August 2015**

THIRD SECTOR GRANTS 2015/16

1.0 SUMMARY

- 1.1 This report details recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations in Bute and Cowal.
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Bute and Cowal for 2015/16 is £35,000. A total of £29,000 was allocated in April, leaving a remaining balance of £6,000 for allocation at this meeting.
- 1.4 The Area Committee agreed to an upper limit of £4,000 to any one organisation in any one financial period, unless there are exceptional circumstances.
- 1.5 Up to £3,500 of grant funding in one financial year can be carried forward to the next financial year.
- 1.6 Seven applications have been received, 1 of which is for Events and Festivals.

2.0 RECOMMENDATIONS

- 2.1 The 7 organisations listed below are awarded funding from the Third Sector Grants budget.
- 2.2 Those organisations that have received funding for two years or more should not be awarded more than the amount they received in 2014/15 unless increased developmental aspects are detailed in the application.
- 2.3 Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.
- 2.4 Grants will only be awarded pending receipt of the correct paperwork; an approved financial check; and an end of project monitoring report (if a grant was awarded in previous year)

Ref No	Organisation	Grant 13/14	Grant 14/15	Total Project Cost	Amount Requested	Recommendation
1	Achievement Bute	New	New	£8,800	£4,000	£1,925
2	Bullwood Nature Trail	New	New	£1,810	£905	£900
3	*Bute Bowling Association	N/A	£950	£3,516	£1,500	£500
4	Buteshire Natural History Society	New	New	£2,800	£1,000	£1,000
5	Cowal Dog Training Club	N/A	N/A	£1,387	£693	£650
6	Sandbank Parent and Toddler Group	N/A	£125	£440.00	£220	£125
7	Sandbank Senior Citizens Club	£200	£200	£2,600	£1,100	£900
Total Recommended						£6000
Balance						£0.00

**Events and Festivals*

3.0 DETAIL

Ref No	Organisation	Rationale for grant allocation
3.1	Achievement Bute	A contribution towards a confidential counselling service delivered by a Clinical Child Psychologist specifically for children and young people with disabilities and their families. Please note : the organisation has a contract with Argyll and Bute Council to provide services to children affected by disabilities and their families which does not include the counselling service
3.2	Bullwood Nature Trail	The grant will be used towards the purchasing of small tools and material to allow the group to continue with training, education and work experience in a woodland setting for people with varying learning and physical disabilities.
3.3	Bute Bowling Association	A contribution towards the Bute Annual Bowling Club Tournament (9-15 th August 2015). The tournament attracts competitors and their families from all over the UK. It is a popular event and has a positive impact on the local community and contributes to the economic development of Bute through increased tourism. (£2500 ineligible costs – recommendation reflect this)
3.4	Buteshire Natural History Society	A contribution towards small equipment for the recording and monitoring of small mammals on Bute as listed in the Argyll and Bute Local Biodiversity Action Plan. The group are also involving the wider community of Bute under the Citizens Science Initiative to record and monitor the small mammals with the aim of educating and engaging all ages with the wildlife and landscape of Bute

Ref No	Organisation	Rationale for grant allocation
3.5	Cowal Dog Training Club	A contribution towards volunteers travelling and attending the Kennel Club Accredited Annual Training Event in Stoneleigh, Warwickshire. Volunteers will access training methods and skills and pass these on to dog owners in the wider community to encourage responsible dog ownership .The Group is also involved in the Kennel Club Good Citizens Dog Scheme.
3.6	Sandbank Parent and Toddler Group	A contribution towards a planned Christmas trip to Cardwell Bay, Gourock. The trip will allow parents and toddlers to have a fun- day out and contribute to the health and wellbeing of the children and parents. Please note : recommendation is based on £95.00 underspend in 2014
3.7	Sandbank Senior Citizens Club	A contribution towards running costs and social activities and outings. Membership has increased including members from Tighnabruaich and other areas in Cowal. They club have developed a programme of activities to include entertainment, computer classes, regular lunch club and social outings. These activities help to alleviate isolation in the elderly and the members coming together contributes to greater health and wellbeing for the Senior Citizens of Cowal.

4.0 CONCLUSION

4.1 All organisations have been contacted and grant applications assessed.

5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

6.0 APPENDICES

None

Rona Gold
Community Planning Manager
Community Planning and Community Development
13 July 2015

For further information contact: Sharon MacDonald, Community Development Officer for Bute and Cowal. Tel No 01700 501357.

**ARGYLL AND BUTE COUNCIL
BUTE AND COWAL AREA COMMITTEE**

4 August 2015

MONITORING OF GRANTS TO THE THIRD SECTOR 2014/15

1. SUMMARY

- 1.1 This report highlights how the funding from grants to the Third Sector was spent in 2014/15. Information was taken from the end of year project monitoring reports returned by those organisations awarded funding
- 1.2 The total Third Sector Grants budget made available by the Council for allocation in Bute and Cowal for 2014/15 was £35,000. A total of £35,000 was awarded to 28 organisations.
- 1.3 Awards were distributed in Bute and Cowal at Area Committee meetings in April and August 2014. Organisations have up to three months from the end of the Project to complete and return the project monitoring reports.

2. RECOMMENDATIONS

- 2.1. Members are asked to note the contents of the report.
- 2.2 Organisations that do not submit an end of project monitoring report are not eligible for funding from this grant scheme in future years.

3. DETAILS

- 3.1. Detailed below is a summary of the information extracted from the end of project monitoring reports.
- 3.2. Three of the 28 grant recipients have not yet returned monitoring forms.

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
1	26th Argyll (Sandbank) Scout Group	Camping and Safety Equipment	£1,139	£1,334	£834	£500	Equipment purchased. The club is now able to 'loan' equipment until such time as they can be purchased so that no child is left out of an activity	35	10	5-9 (33) 10-16 (12)
2	Ardentinny Community Trust	A contribution towards the improvement of a path network around the entrance to the garden	£4,450			£2,000	Funding not spent - See separate report to August Committee			
3	Beachwatch Bute	A contribution towards running costs to keep Bute Beaches clean	£3,660	£3,660	0	£870	Seven tonnes of litter was removed in 2014. The group works with different agencies and individuals including the Schools and a wide range of volunteers including adults with learning support needs. The work of the group was discussed at the Scottish Parliament and cited as example of Good Practice	Figures not provided.		
4	Bute Advice Centre	Contribution towards rent and utility costs for the Centre	£55,150	£60,734	£66,374	£3,000	Bute Advice Centre are supporting the most vulnerable in the community. In a recent poll 83% of participants felt they had	251	334	17-24 (29) 25-64 (398) 65+ (158)

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
							greater peace of mind about money and less worry and stress, 67% believed they had more money for food and fuel and 34% felt they had reduced the threat of losing their tenancy.			
5	Bute Agricultural Society	A contribution towards the annual agricultural show and ploughing match	£12,450	£10,804	0	£650	The show was considered a success with an increased number of entries. Although visitor numbers, sponsorship, and trade stands were slightly down on the previous year	Approx 1000 across all age groups		
6	Bute Bowling Association	A contribution towards the costs of the annual bowling tournament.	£3,453	£3,449	0	£950	A successful community event which attracted an increased number of competitors and families to the Island creating economic benefit to local hoteliers and businesses	70	50	25-65 +
7	Bute Community Band	A contribution towards the cost band uniforms and additional sheet music	£2,000	£1,864	£931	£1,000	Uniforms and music sheets purchased. The Band delivered 5 concerts and performances and 8 new	Not provided		10-16 (2) 17-24 (6) 25-64 (32) 65+ (4)

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
							members have joined the band			
8	Cowal Community Care Forum	A contribution towards part-time staffing costs	£8,000	£6,000	£10,000	£2,000	The groups have worked with over 300 people raising public awareness of pertinent national and local issues affecting the sector	150	150	17-24 (50) 25-64 (200) 65+ (50)
9	Cowal Fest	A contribution towards promotional materials and equipment for the annual event	£3,945	£3,732	£4,750	£1,970	This event continues to grow and evolve. It attracted 100 volunteers and some 700 participants from across the UK and beyond.	Approx 50/50		17-24 (9%) 25-64 (49%) 65+ (42%)
10	Cowal Fiddle Workshop	A contribution towards hiring a professional tutor	£2,640	£2,640	£800	£300	Membership of the group increased from 64-77 in 2014. The confidence and ability of players has also increased and the group are in demand in the local area.	Not provided		5-9 (20) 10-16 (7) 25-64 (40) 65+ (10)
11	Cowal Music Club- Live Music	A concert to celebrate 70 years of producing live music	£4,500	£3,000	0	£750	A successful concert was held with over 100 in attendance across a wide age range.	50	70	17-24 (10) 25-64 (50) 65+ (60)
12	Creative Words in Cowal	A contribution towards hosting a one-day mini book festival	£2,400	£2,634	£1,350	£1,200	The festival provided opportunities for local residents to access	Not provided		0-4 (50) 5-9 (200) 10-16

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
							successful authors and helped to build audience numbers for similar one-off events provided by Argyll & Bute Libraries Service and Bookpoint independent book shop which followed.			(150) 17-24 (40) 25-64 (100) 65+ (100)
13	Dunoon and Cowal Elderly Forum	A contribution towards a social outing to Mount Stuart	£440	£440	£200	£220	All participants enjoyed the outing and relationships between the members of the group were strengthened, and have continued out with the confines of the group leading to increased activity within the community and reducing the isolation of those who live on their own	11	22	65+ (33)
14	Dunoon and Cowal Youth Project	A contribution towards salary costs for a project worker and materials for youth activities	£8,500	£4,000	£5,138	£4,000	The number of members of the club has increased. Several members have joined Argyll and Bute Youth forum and are participating in the Young Leaders Project	30	80	10-16 (110)

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
15	Dunoon Burgh Hall Trust	Cowal Open Studio Event celebrating lives of artists Dan Ferguson and John Cunningham.	£6,030	£3,862.	£2,350	£1,500	The exhibition was well received. As well as visitors two local primary schools took part with pupils visiting the main exhibition and then working with professional artists developing their own creative responses to the exhibition and to the work of the featured artists	Not provided		5-9 (15) 10-16 (30) 17-24 (100) 25-64 (300) 65+ (100)
16	FATHOMS	Contribution towards running costs. The organisation provides hyperbaric oxygen therapy for those suffering chronic health conditions such as MS	£2,630	£2,020	£5,000	£1,300	Although the decompression chamber was out of commission due to an extensive upgrade/refit,. Treatment was provided for clients suffering the worst discomfort before the upgrade began	3	1	25-64(3) 65+(1)
17	Fyne Futures Ltd	Contribution towards the costs of 'Grow Your Own' Pilot for low-income families	£2,400	£2,200	£975	£700	Bute Advice Centre and Bute Produce worked in partnership providing advice sessions and workshops to support low-income families. Numbers were lower than expected but the project evaluation was very positive	7	5	17-24 (2) 25-64 (8) 65+ (2)

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
18	Innellan Bowling and Tennis Club	Provision of qualified coaching to provide taster sessions to encourage new members	£1,575	£1,850	£950	£780	As a result of the taster sessions 8 adults and 12 juniors joined the Bowling and Tennis club.	Not provided		5-9 (8) 10-16 (7) 25-64 (6) 65+ (6)
19	Kilfinan Community Forest Company	A series of events to promote the forest for locals and visitors	£2,700	£2,671	0	£1,115	The event was an opportunity to showcase key developments in the forest. It also gave local people the opportunity to find out more about upcoming activities including a youth skills development project and an archaeology survey of the entire forest.	Over 200 people in attendance		
20	Kirn Gala	Annual Kirn Gala 2014	£2,200	£2,122	0	£250	As well as an economic boost locally the Gala provides a platform for local artistic talent to perform in front of a large audience	Figures not broken down but in excess of 2500		
21	Sandbank Community Development Trust	A contribution towards two community events a Firework Display and Winter Gala.	£3,340	£3,340	0	£1,670	The aim of the events was to bring people together to create a sense of community cohesion. School children, local businesses and parents all supported the events which received very positive	Figures not broken down but over 450 attended the fireworks display.		

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
							feedback.			
22	Sandbank Parent and Toddler Group	Visit to a petting farm	£250	£59.60	0	£125	Visit changed to an Easter Egg hunt, a visit to soft play and a picnic.	0	15	0-4 (17) 17-24 (2) 25-64 (13)
23	Sandbank Senior Citizens Club	Running costs plus costs of social activities and outing	£2,870	£2,355	£808	£200	The group continue to provide a lunch club and social activities for an increasing number of members from Sandbank and beyond.	5	75	25-64 (8) 65+ (72)
24	Starter Pack Cowal	A contribution towards goods and materials for starter packs for vulnerable individuals	£1,900			£950	No monitoring report received as of 10/7/15			
25	Strachur & District Community Development	Materials for maintenance and improvement of pitch	£14,427			£1,500	No monitoring report received as of 10/7/15			
26	Strachur and District Youth Club and Drama Performers	Contribution towards the purchasing of sports equipment	£1,264	£822	0	£500	The club is thriving with member numbers remaining constant. The equipment for the Games nights has encouraged children and	20	25	5-9 (25) 10-16 (20)

No	Organisation	Project funded 2014	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
							young people to take part in sports activities increasing physical health and wellbeing			
27	United Church of Bute Pass it On Project	General running costs and the purchase of goods and materials for starter packs for vulnerable individuals	£12,000	£3,000	£1,315	£3,000	Referrals are largely from ABC Council Housing Support and Fyne Homes and are for people starting out in new tenancies or families requiring rehousing. On average 3 to 4 packs are provided per month.	Figures not provided		
28	Youth Stuff	Provision of a professional drama practitioner to lead weekly youth theatre workshops.	£5,960	£3,032	£1,700	£2,000	The inclusive drama club provides opportunities for young people aged 8-18 from across the Cowal area to work together in a creative environment. Three public performances attracted audiences of over 400. Over the year 16 new members joined the group.	11	30	5-9 (18) 10-16 (23)

4. CONCLUSION

- 4.1. All organisations have been sent an end of project report and to date 3 out of 28 reports have not been received. The Community Development Team will continue to pursue those applicants who have not yet submitted their end of project report for 2014/15.
- 4.2 The project monitoring form has a section asking for comments on the grant process. Not all applicants have completed this section but of those received the comments have largely been very positive. The majority note that the process is simple, straightforward, clear and concise. Thanks are noted for the support received from staff and elected members.

5. IMPLICATIONS

Policy: None

Finance: The report sets out the expenditure from the Bute and Cowal area budget for the allocation of Third Sector Grants in 2014/15.

Personnel: None

Legal: None

Equal Opportunities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council.

Rona Gold

Community Planning Manager

Community Planning and Community Development

13 July 2015

For further information contact: Sharon MacDonald, Community Development Officer for Bute and Cowal. Tel No: 01700 501357.

**ARGYLL AND BUTE COUNCIL
BUTE AND COWAL AREA COMMITTEE****4 August 2015*****THIRD SECTOR GRANT 2014/15 – ARDENTINNY COMMUNITY TRUST***

1. SUMMARY

- 1.1 Ardentinny Community Trust was awarded funding of £2,000 at the Bute and Cowal Area Committee meeting held on the 1 April 2014. The Payment was made on the 2 June 2014 in anticipation of work commencing immediately. The Trust was unable to spend the award in 2014/15 and the Area Committee agreed to a three month extension to the end of June 2015.
- 1.2 The Trust submitted a further grant application for 2015/16 and with assurances that the previous grant monies would be utilised a further grant of £1,600 was agreed at the Bute and Cowal Area Committee meeting held on the 4 April 2015. The purpose of the award was for volunteer training and materials. The award was made pending the satisfactory return of an End of Project monitoring form evidencing spend of the previous grant award in 2014/15 of £2000.
- 1.3 The Trust has requested a further extension of time and a change of use for the funding of £2,000. As the terms of the contract have not been fulfilled the proposal is that the funding is reimbursed to the Council. The Trust is in a position to return the funding as the money has been ring-fenced.

2. RECOMMENDATIONS

- 2.1. As the terms of the contract have not been fulfilled the proposal is that the Trust is requested to reimburse the funding award of £2,000 to the Council.
- 2.2 It is proposed that the third sector grant refund of £2,000 is carried forward and added to the Third Sector Grants budget for 2016/17.

3. DETAILS

- 3.1. Ardentinny Community Trust was awarded funding of £2,000 at the Bute and Cowal Area Committee on 1 April 2014. The purpose of the funding was for the improvement and repair of the entrance track to the garden entrance, which is integral to the paths improvement within the garden.
- 3.2. The Trust has been working with a team of consultants and architects, secured through a Heritage Lottery Grant, in order to provide a Design Plan for the restoration of the Glenfinart walled garden and a revised five-year business plan. The group had not anticipated the time taken to tender, interview and secure the services of the consultants, the necessary consultations and the production of their reports.

- 3.3. The Trust also have to consult Forestry Commission Scotland to secure permission to do the necessary work of improving the entrance track as the link of the track with the tarmac road adjoining covers a few yards not within their boundaries.
- 3.4. The Trust was hopeful that the materials could be ordered and the funding would be spent before the end of June 2015. However, they experienced unforeseen delays with regards to the Forestry Commission clearing plans etc. The Trust has proposed using the money to restore internal paths however a need for this project was not contained in the original application and has not been assessed or evidenced.
- 3.5. The Trust's proposed solution would be a change of the terms of the funding agreement to restoring internal paths which was not in the original application.
- 3.6. All grantees on accepting an award undertake a contract with the Council and accept responsibility to ensure that all funds are spent in the financial period in question. It is only in extenuating circumstances that an extension is allowed and in this case assurance was given of ability to spend before the end of June 2015.

4. CONCLUSION

- 4.1. Ardentiny Community Trust was awarded funding of £2,000 at the Bute and Cowal Area Committee in April 2014 for the purpose of improvement and repair of the entrance track to the garden entrance of the walled garden. Unforeseen delays in the whole planning process led to the request for a three-month extension. Whilst every effort is made to support organisations consideration has to be given to compliance with the terms of grant funding. Returning the unspent money will allow the Trust to draw down their funding award for 2015 and continue to work on the planning and permissions for the original project.

5. IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities: Consistent with the Equal Opportunities policy of the Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council.
- 5.7 Customer Service: None

Rona Gold
Community Planning Manager
Community Planning and Community Development
13 July 2015

For further information contact: Sharon MacDonald, Community Development Officer for Bute and Cowal. Tel No: 01700 501357

ARGYLL AND BUTE COUNCIL

BUTE AND COWAL AREA COMMITTEE

COMMUNITY SERVICES: EDUCATION

4 AUGUST 2015

SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2016/2017

1.0 EXECUTIVE SUMMARY

- 1.1 The Community Services Committee at its meeting on 4 June 2015 agreed the framework of main holiday dates for schools in 2016/2017.
- 1.2 These dates were then circulated to schools to consider the remaining in-service days and occasional days.
- 1.3 The final patterns of in-service days and school holidays have now been identified for all schools in Bute and Cowal and these are outlined in Appendices 1 and 2 of this paper.

2.0 RECOMMENDATIONS

- 2.1 Area Committee is asked to endorse:
 - The final pattern of school holiday and in-service days for session 2016/2017, and
 - that the details of schools holidays and in-service days for 2016/2017 should now be circulated to schools and all relevant organisations.

ARGYLL AND BUTE COUNCIL

BUTE AND COWAL AREA COMMITTEE

COMMUNITY SERVICES: EDUCATION

4 AUGUST 2015

SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2016/2017

3.0 INTRODUCTION

- 3.1 The Community Services Committee at its meeting on 4 June 2015 agreed the framework of main holiday dates for schools in 2016/2017.
- 3.2 These dates were then circulated to schools to consider the remaining in-service days and occasional days.
- 3.3 The final patterns of in-service days and school holidays have now been identified for all schools in Bute and Cowal and these are outlined in Appendices 1 and 2 of this paper.

4.0 RECOMMENDATIONS

- 4.1 Area Committee is asked to endorse:
- The final pattern of school holiday and in-service days for session 2016/2017, and
 - that the details of schools holidays and in-service days for 2016/2017 should now be circulated to schools and all relevant organisations.

5.0 DETAIL

- 5.1 The Council at its meeting on 4 June 2015 agreed the main framework of school holiday dates for Session 2016/2017.
- 5.2 This framework was circulated to all schools. Head Teachers/Campus Principals were consulted about the five in-service days and the five occasional day's holidays which were to be incorporated into the agreed framework of holiday dates.
- 5.3 As part of the process Head Teachers/Campus Principals were asked to consult with other schools with the aim of achieving a consistent pattern of in-service days and occasional day's holidays in their area.
- 5.4 Following this consultation, responses from Head Teachers/Campus Principals were submitted to Argyll House and the final patterns of in-service days and school holidays were collated for consideration and endorsement by local committees.

5.5 The patterns of in-service days and school holidays for all schools in Bute and Cowal for school session 2016/2017 are outlined in Appendices 1 and 2.

6.0 CONCLUSION

6.1 Following consultation with head teachers/campus principals about the incorporation of in-service days and occasional days holidays into the framework of main holiday dates agreed by the Council, the pattern of school holidays for 2016/2017 have now been identified.

6.0 IMPLICATIONS

6.1 Policy – National/Council Policy in agreeing school holidays

6.2 Financial – None

6.3 Legal – None

6.4 HR – None

6.5 Equalities – None

6.6 Risk – None

6.7 Customer Service – School holidays will be made available to public via Council website

Cleland Sneddon
Executive Director of Community Services

Councillor Rory Colville
Policy Lead Education for Education and Lifelong Learning
29 June 2015

For further information contact:

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APPENDICES

Appendix 1 - School Holidays (Bute) 2016/2017
Appendix 2 - School Holidays (Cowal) 2016/2017

**Argyll and Bute Council
Community Services: Education
School Holiday Arrangements
2016/2017**

Bute

Rothesay Joint Campus
North Bute Primary
St Andrew's Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			15 & 16 August 2016 Teachers' In-service Days		
		Open	17 August 2016 Pupils Return		
	October	Close	7 October 2016	38 (38)	40 (40)
		Open	24 October 2016		
	Christmas	Close	23 December 2016	45 (83)	45 (85)
Second		Open	9 January 2017		
		Close	8 February 2017	23 (106)	25 (110)
			9 & 10 February 2017 Teachers' In-service Days		
		Open	16 February 2017		
	Spring	Close	31 March 2017	32 (138)	32 (142)
Third		Open	18 April 2017		
		Close	28 April 2017	9 (147)	9 (151)
	May		2 May 2017 Teachers' In-service Day		
		Open	3 May 2017		
		Close	30 June 2017	43 (190)	44 (195)

**Argyll and Bute Council
Community Services: Education
School Holiday Arrangements
2016/2017**

Cowal

Dunoon Grammar
Strachur Primary
Kilmodan Primary
Tighnabruaich Primary

Sandbank Primary
Innellan Primary
St Mun's Primary
Lochgoilhead Primary

Dunoon Primary
Strone Primary
Kirn Primary
Toward Primary

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			15 & 16 August 2016 Teachers' In-service Days		
		Open	17 August 2016 Pupils Return		
	October	Close	7 October 2016	38 (38)	40 (40)
		Open	24 October 2016		
	Christmas	Close	23 December 2016	45 (83)	45 (85)
Second		Open	9 January 2017		
		Close	10 February 2017	25 (108)	25 (110)
			16 & 17 February 2017 Teachers' In-service Days		
		Open	20 February 2017		
	Spring	Close	31 March 2017	30 (138)	32 (142)
Third		Open	18 April 2017		
	May	Close	28 April 2017	9 (147)	9 (151)
			2 May 2017 Teachers' In-service Day		
		Open	3 May 2017		
		Close	30 June 2017	43 (190)	44 (195)

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ARGYLL AND BUTE COUNCIL**Bute and Cowal Area Committee****Customer Services****4 August 2015**

Cowal Area Local Bus Service Update

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides members with information on development work which is ongoing in relation to the supported bus network in Cowal including service 489 which runs between Toward and Glenfinart and service 480 which runs between Upper Kirn and Dunoon Ferry Terminal.
- 1.2 **Service 489** - Members approved the rescheduling of service 489 to include Argyll Street in its southbound journeys at Area Committee on 3 February 2015. Work on the revised timetable is now complete, and the changes to the route will be implemented from 27th July 2015.
- 1.3 **Service 480**- Following the withdrawal of commercial service 80 between Hunters Quay Holiday Village and Dunoon, members also agreed on 3 February 2015 at Area Committee to leave the remaining service 480 unchanged. However, due to demand, this service is no longer adequate and frequently runs late. Efficiency options for this service were presented to Area Committee on 2 June 2015, and an update on the ongoing development work is as follows
- A timetable is being developed to provide an hourly service 480 between Hunters Quay Holiday Village, Upper Kirn, Dunoon Ferry Terminal and Milton and to reduce the level of service on Ardenslate Road to hourly being provided by service 489.
 - A survey of passengers is currently underway to gauge opinion on the proposal to divert all Portavadie, Rothesay, Inveraray and Carrick Castle journeys via Ardenslate Road and Alexandra Parade. (Services 478, 479, 484 and 486).
 - The request to divert service 480 via Dunoon Grammar School has been considered, and an alternative option to divert the duplicate buses on service 489, deployed on school days only and travelling from West Bay, via Milton before travelling to Dunoon Grammar School.
- 1.4 Any change to service 480 will need to be cost neutral and this should be achieved by reducing overall mileage operated.
- 1.5 **Recommendation**; Members are asked to note the progress on the changes

already agreed, and consider a further report once the survey of users has been completed.

ARGYLL AND BUTE COUNCIL

Bute and Cowal Area Committee

Customer Services

4 August 2015

Cowal Area Local Bus Services

2.0 INTRODUCTION

- 2.1 This report provides members with information on development work which is ongoing in relation to the supported bus network in Cowal including services 489 which runs between Toward and Glenfinart and service 480 which runs between Upper Kirn and Dunoon Ferry Terminal.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to note the progress on the changes already agreed, and consider a further report once the survey of users has been completed.

4.0 DETAIL.

4.1 Services 489 Ardentinny and Toward

- 4.1.1 Members approved the change to this service on 3 February 2015 at Area Committee ensuring it will serve Argyll Street on southbound journeys and thereby resolving many of the complaints which have been received from service users from Innellan and Toward.

- 4.2.2 The revised timetable has now been completed, approved at the Cowal Transport Forum on 19 June, 2015, and will become operational with effect from 27 July 2015.

- 4.2.3 Discussion with West Coast Motors is underway to divert one of the duplicate buses deployed on service 489 on school days only from West Bay via Milton and on to Dunoon Grammar School. This is an alternative option to the request to divert service 480 via Dunoon Grammar School.

4.3 Service 480 - Hunters Quay – Dunoon

- 4.2.1 Following the decision taken on 3 February 2015 not to replace commercial service 80 due to budgetary constraints it was decided to leave the remaining

480 service unchanged. Unfortunately, it is now clear that this is a busy service, and it cannot keep to the timetable. Options for rescheduling this service were presented to Area Committee on 2 June, 2015, and details of the ongoing development work are as follows:

4.2.2 The following development work is underway

- Developing a revised timetable to provide an hourly service 480 between Hunters Quay Holiday Village, Upper Kirn, Dunoon Ferry Terminal and Milton and reducing Ardenslate Road to an hourly service provided by service 489.
- A survey of existing users is currently taking place to gauge opinion on diverting all Portavadie, Rothesay, Inveraray and Carrick Castle journeys via Ardenslate Road and Alexandra Parade. (Services 478, 479, 484 and 486). This would provide a reasonable level of service on Alexandra Parade in both directions and also provide additional; journeys on Ardenslate Road in place of service 480 journeys.

5.0 CONCLUSION

- 5.1 Issues relating to service 489 will be resolved when the new timetable becomes operational on 27 July 2015 and service 480 rescheduling is currently being developed and a report will be brought back to the Area Committee for consideration.

6.0 IMPLICATIONS

6.1 Policy - None

6.2 Financial –The cost for diverting service 489 along Argyll Street, southbound was minimal and any change to service 480 as described must be cost neutral, and achieved through a reduction in mileage operated.

6.3 Legal – None

6.4 HR - None

6.5 Equalities - None

6.6 Risk - None

6.7 Customer Service – Potential for complaints through further changes to or withdrawal of services.

Executive Director of Customer Services

6 July 2015

For further information contact:

Malcolm MacFadyen,
Head of Facility Services
Kilmory
Lochgilphead
PA31 8RT

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Policy Lead Councillor Ellen Morton

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ARGYLL AND BUTE COUNCIL

Bute & Cowal Area Committee

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

Tuesday 4 August 2015

SURF in Rothesay –Update

1.0 EXECUTIVE SUMMARY

In October 2014 Highlands and Islands Enterprise (HIE) commissioned SURF, established in 1992 as the independent regeneration network for Scotland, to carry out a feasibility study into establishing whether there is interest and value in pursuing an ‘Alliance for Action’ project in Rothesay.

An ‘Alliance for Action’ is a collaborative and shared learning programme and SURF is presently co-ordinating these in Govan and East Kirkcaldy.

In both these communities SURF is working with relevant local and national partners to;

- Build local capacity, strengthen local resilience, increase practical outcomes and improve the well-being of local residents
- Link local knowledge, initiatives and assets with national networks, policies and resources in support of more co-ordinated and holistic regeneration activity
- Draw out transferable learning towards more successful and sustainable policy and practice in community regeneration

An Alliance for Action initiative in Rothesay would be based on a similar approach whereby local people and agencies are engaged to agree appropriate and sustainable regeneration priorities for the town.

Recommendation

That members note the contents of the report

SURF in Rothesay – Update

2.0 INTRODUCTION

Scotland's independent regeneration network (SURF) were engaged in October 2014 by HIE to produce a feasibility study to assess the potential for developing a sustainable 'Alliance for Action' regeneration initiative focussed on the town of Rothesay. SURF has been working with the community since their initial engagement and this report is to update members on progress.

3.0 RECOMMENDATIONS

Members to note the content of the report

4.0 DETAILS

An 'Alliance for Action' is a collaborative and shared learning programme and SURF is presently co-ordinating these in Govan and East Kirkcaldy.

In both these communities SURF is working with relevant local and national partners to;

- Build local capacity, strengthen local resilience, increase practical outcomes and improve the well-being of local residents
- Link local knowledge, initiatives and assets with national networks, policies and resources in support of more co-ordinated and holistic regeneration activity
- Draw out transferable learning towards more successful and sustainable policy and practice in community regeneration

An Alliance for Action initiative in Rothesay would be based on a similar approach whereby local people and agencies are engaged to agree appropriate and sustainable regeneration priorities for the town.

4.2 What has SURF done to date?

- They held a number of consultation meetings with local people, businesses and agencies to establish views on what people feel about their town and the types of regeneration activities that need to be taken forward

They held an open community meeting in March

- They have had dialogue with HIE and officers of the Council.

The discussions from these meetings identified the need to develop a collective vision for Rothesay with a view to identifying some key regeneration projects/activities that could be progressed to deliver the vision.

4.3 What will SURF do between now and August?

- SURF will continue to consult the local community including local schools and business people to establish their views on local regeneration
- Organise further open meetings in Rothesay to ensure the views of the wider community are taken on board
- Work with local people to form a community steering group of interested individuals, business owners and agencies whose main task will be to agree a collective vision for the town and to identify 3-4 key regeneration projects that will help to deliver the vision. HIE have expressed a willingness to be part of this group. The Council is currently engaging with SURF and HIE to determine their potential role and how this aligns with the Councils overall objectives.
- It is hoped that Brian MacDonald, the Chair of SURF, will attend the August Area Committee to update members of progress.

5.0 CONCLUSION

The project, which is being led by SURF, is at an early stage and. Its overall objective is to develop a sustainable 'Alliance for Action' regeneration which will be used to direct future regeneration activities.

6.0 IMPLICATIONS

- | | | |
|-----|-----------|--|
| 6.1 | Policy | The delivery of this project fits with the Council's Corporate Plan and Single Outcome Agreement. The potential economic outcomes from this project will contribute to the Council's Economic Development Action Plan at a strategic and area based level. |
| 6.2 | Financial | None at present. |

6.3	Legal	None
6.4	HR	None
6.5	Equalities	No equal opportunities implications.
6.6	Risk	None at present as work is only at feasibility stage.
6.7	Customer Services	Working with local people

Executive Director of Development and Infrastructure – Pippa Milne

22nd May 2015

Policy Lead – Councillor

For further information contact: Peter McDonald; Senior Development Officer; Projects & Renewables

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BUTE AND COWAL ECONOMIC DEVELOPMENT ACTION PLAN 2015/16

1. EXECUTIVE SUMMARY

- 1.1** The purpose of this paper is to seek approval from the Bute and Cowal Area Committee on the proposed Bute and Cowal Economic Development Action Plan (EDAP), 2015/16.
- 1.2** The content of the Bute and Cowal EDAP aligns with the Single Outcome Agreement (SOA) Delivery Plans developed by the Community Planning Partnership.
- 1.3** It is important to note that the Bute and Cowal EDAP is a working document so that economic opportunities can be captured and addressed as they arise during 2015/16.
- 1.4** The following recommendations are for consideration:
 - The Bute and Cowal Area Committee notes the content of this paper.
 - The Bute and Cowal Area Committee discusses the Bute and Cowal Economic Development Action, 2015/16 and agrees to amend as appropriate and then approve this working document for 2015/16.

BUTE AND COWAL ECONOMIC DEVELOPMENT ACTION PLAN 2015/16

2. INTRODUCTION

2.1 The purpose of this paper is to seek approval from the Bute and Cowal Area Committee on the proposed Bute and Cowal Economic Development Action Plan (EDAP), 2015/16.

3. RECOMMENDATIONS

3.1 The Bute and Cowal Area Committee notes the content of this paper.

3.2 The Bute and Cowal Area Committee discusses the Bute and Cowal Economic Development Action, 2015/16 and agrees to amend as appropriate and then approve this working document for 2015/16.

4. DEVELOPMENT AND PREPARATION OF THE BUTE AND COWAL EDAP

4.1 A workshop session was held in Dunoon, on Tuesday, 5th May 2015 to discuss the required specific, measurable, achievable, realistic and timebound (SMART) actions and success measures for inclusion in the Bute and Cowal Economic Development Action Plan, 2015/16.

4.2 From a list of 61 invited elected members and Community Planning Partners, a total of 14 individuals were able to attend, including the Director, EKOS Economic and Social Development consultants who facilitated the session. The turnout did not detract from having a very focused discussion on a variety of issues.

4.3 Further input was received through consultation with senior council officers at the Strategic Management Team, Business meeting on Monday, 29th June 2015.

5. IMPLEMENTATION OF THE BUTE AND COWAL EDAP

5.1 Following approval by the Area Committee, officers will work to implement the key actions as contained in the Bute and Cowal EDAP. It should be noted that given many of the actions will require partnership working with our Community Planning Partners, there may be a future need to integrate the area-based EDAPs, with the SOA Local and the other local community based plans, for example the LDP Community Plan, as appropriate. This proposed integration/simplification will be subject to a further report to the Area Committee.

6. CONCLUSION

6.1 Bute and Cowal Area Committee notes the content of the Bute and Cowal EDAP and approval is sought on taking forward this area-based EDAP as a working document for 2015/16.

7. IMPLICATIONS

7.1 The implications for the Bute and Cowal Area Committee are as outlined in Table 7.1 below.

Table 7.1: Implications for the Bute and Cowal Area Committee	
Policy	The Bute and Cowal EDAP 2015/16 (and subsequent in-year plans) must align and adhere, as appropriate, to the overarching EDAP, 2013-2018, Local Development Plan and the SOA Local/SOA Delivery Plans.
Financial	The Bute and Cowal EDAP will ensure that the area's resources are allocated efficiently and effectively with regard to the economic development priorities and ambitions for Bute and Cowal. There will need to be annual consideration of best alignment between resources and priorities.
Legal	All legal implications at project level will be taken into consideration.
HR	The Bute and Cowal EDAP priorities will be resourced in terms of staff time in the context of the Council's annual service planning process and through shared staff resource discussions with Community Planning Partners.
Equalities	The Bute and Cowal EDAP will comply with all Equal Opportunities policies and obligations.
Risk	If the Bute and Cowal EDAP for 2015/16 is not approved, then there will be no clear focus on or understanding of the economic development activities, and the associated resources, that will have the greatest beneficial economic impact for the area over the next three financial years.
Customer Service	The Bute and Cowal EDAP will provide internal and external customers with a clear articulation of the key priorities for developing the Bute and Cowal economy, thereby facilitating focus, effective resource planning and partnership working at the local level.

For further information contact:

Fergus Murray, Head of Economic Development and Strategic Transportation, tel: 01546 604293.
Ishabel Bremner, Economic Development Manager, tel: 01546 604375.

Appendix 1: Bute and Cowal Economic Development Action Plan, 2015/16

Bute and Cowal Economic Development Action Plan, 2015/16 (working document)

As detailed in the Local Development Plan the aspirations for the Bute and Cowal area for 2024 are outlined below:

- A place that **enjoys revitalised town centres and waterfronts** in both Dunoon and Rothesay, with Dunoon taking full advantage of its gateway position to the Loch Lomond and Trossachs National Park and Rothesay capitalising on its outstanding built heritage.
- A **competitive place, better connected to the global economy** with thriving local rural communities that provide an incentive for businesses to locate to, particularly major new mixed use and tourism developments in places such as Portavadie, Castle Toward and Ardyne.
- A place of **outstanding natural and built heritage** with enhanced natural assets, better public realm and restored iconic buildings such as the Royal Hotel and Pavilion in Rothesay and the Queen's and Burgh Halls in Dunoon.
- A better **connected and accessible place** with improved ferry services, road and active travel links, together with improved telecommunications networks and broadband coverage.
- A place that can offer a **wide range of housing choice** in places with modernised essential services and infrastructure, with a focus of larger scale growth in Rothesay and Dunoon.

Overview

With close proximity to Glasgow, a pristine natural environment with opportunities for growth in the aquaculture and quality food and drink industry, the significant built and cultural heritage of its communities, such as Dunoon and Rothesay, make this area a location for resort tourism and short-breaks. Both Dunoon and Rothesay have the potential to build more competitive tourism propositions based on their rich built and cultural heritage, diversity of venues and proximity to Glasgow. Dunoon has the additional opportunity to build on the marine leisure market and capitalise on its proximity to the Loch Lomond and Trossachs National Park.

It is important therefore that the Bute and Cowal Economic Development Plan for 2015/16 capitalises on existing and new opportunities to assist and create sustainable economic growth in areas of strength.

Overarching Challenge, Actions and Success Measures for Bute and Cowal

The overarching challenge for the Bute and Cowal economy, aligned to the whole of Argyll and Bute, is to reverse the overall decline in population while rebalancing from aging to young/working age residents by achieving positive net migration. (Current projections suggest a decline of 27% of the Bute and Cowal population by 2037; with a forecast that the working age population will fall by 37%).

The recent Compelling Argyll and Bute and its Administrative Areas study (EKOS Ltd, June 2015) found that the sectoral strengths across Argyll and Bute as a whole are in tourism, food and drink, aquaculture and renewables; with further opportunities in care, construction and the primary sectors.

As noted above a key focus for the Bute and Cowal area is to build more competitive tourism propositions with a focus on resort tourism and short breaks, including day visitors. Data from the Visit Scotland

Marketing Opportunities study, 2013/14, noted that annual footfall at the Rothesay and Dunoon Visit Scotland Information Centres has increased by 13% and 7% respectively between 2013 to 2014.

The incidence of micro businesses in agriculture, forestry and fishing is considerably higher than the total Bute and Cowal business base. The professional, scientific and technical sector is also well represented at the micro level in Bute and Cowal (source: NOMIS, 2013). However, the key employment sectors in Bute and Cowal are real estate, health and social care work (source: BRES/NOMIS 2013).

A principal requirement for attracting labour from outside the region is the availability of affordable housing. It should be noted that Bute and Cowal has a much higher proportion of second homes than the national and regional average (which can drive up the cost of private houses) coupled with a good stock of vacant social rented housing, particularly on Rothesay.

Therefore, for the 2015/16, there are **three** main overarching actions and success measures. These are outlined below as follows:

- To undertake a **mapping of the tourism industry** in the area, with input from the Compelling study and the recent Tourism Barometer work at the local level being undertaken by Argyll and the Isles Tourism Co-operative (AITC). This work will provide an evidence base on the visitor type to the area coupled with the number and ambition of the resident (indigenous and inward investing) business base by rebalancing focus on companies of scale and with growth aspirations and those capable of moving up the value chain. Business growth targets for this sector could then be established; taking into consideration the added value opportunities that Business Gateway aims to achieve through the Local Business Growth Accelerator programme, match funded by the new European Regional Development Programme, 2014-20.
- Leading on from the above (as outlined in the plan below), is the **increased provision of premises for small businesses**. With focus on the Sandbank Business Park Masterplan, Dunoon, Highlands and Islands Enterprise is currently delivering a 742m² facility at Sandbank by the summer of 2015. The new premises will provide up to 5 business units ranging in size from 115m² to flexible space for inward investors and business growth. Aligned to this activity, the Council's Business Gateway team will also undertake a study to establish why the conversion rate of business start-up enquiries to actual starts differs between and within administrative areas.
- In addition to the recent focus on the education sector, Argyll Community Housing Association (ACHA) in partnership with Argyll and Bute Council and Highlands and Islands Enterprise to identify alternative clients groups (businesses and inward investors) to **increase the tenant base** to newly refurbished properties on **Rothesay**. ACHA wishes to see a step change in the uptake over 2015/16; setting a specific target number was not viewed to be realistic or appropriate.

Discrete actions and success measures which fit with and will contribute to the overarching issues are detailed below in the Bute and Cowal Economic Development Action Plan, 2015/16.

Competitive Bute and Cowal

Theme – A Competitive Bute and Cowal					
Businesses: Business Gateway – Support to Business Improvement Districts Scotland (BIDS) in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.1.4, 1.7.1, CO1 & ET01	Thriving and successful Business Improvement Districts Scotland (BIDS) groups within the Bute and Cowal area.	Business Gateway Advisers and other appropriate Argyll and Bute Council staff to continue to provide support and guidance to the Dunoon BIDS group and any other potential BIDS groups in the Bute and Cowal area.	<p>Business Gateway Adviser to do a presentation at a Dunoon BIDS meeting (and other potential BIDS groups within Bute and Cowal) on Business Gateway services by September 2015.</p> <p>Business Gateway to survey Dunoon BIDS members (and other potential BIDS groups within Bute and Cowal) asking them which course they would like Business Gateway to deliver. Completion of survey work by October 2015.</p>	Argyll and Bute Council: Business Gateway Team and Economic Development Manager.	Dunoon BIDS group plus other BIDS groups across Bute and Cowal.
Business Growth					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.1.4, 1.2.3, 1.7.1, CO1 & ET01	To deliver business growth and an entrepreneurship culture in Bute and Cowal.	<p>Scottish Urban Regeneration Forum (SURF) currently undertaking a feasibility study for Highlands and Islands Enterprise (HIE) to develop a sustainable 'Alliance for Action' regeneration initiative focused on the town of Rothesay, which will be used to direct future regeneration activities.</p> <p>To establish why the conversion rate of business start-up enquiries to actual starts differs between and within administrative areas.</p> <p>Encourage business start-ups across Bute and Cowal through the development of small business units.</p>	<p>SURF to work with local people to form a community steering group of interested individuals, business owners and agencies (Alliance for Bute) whose main task will be to agree a collective vision for the town and to identify 3 to 4 key regeneration projects that will help to deliver the vision by end of August 2015.</p> <p>Undertake study to report on conversions rates for Bute and Cowal by March 2016.</p> <p>Delivery of a 742m² facility at the Sandbank Business Park Masterplan, Dunoon by the summer of 2015. The new premises will provide up to 5 business units ranging in size from 115m² to flexible space for inward investors and business growth.</p>	<p>HIE: Area Manager.</p> <p>Argyll and Bute Council: Business Gateway, Senior Development Officer.</p> <p>HIE: Area Manager.</p>	<p>Argyll and Bute Council (ABC), Projects and Renewables Team, SURF</p> <p>HIE.</p> <p>ABC Business Gateway.</p>

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Place: Town Centre Regeneration in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.2.2, CO11 & ET02	Establish a strong sense of place in order to regenerate Dunoon in a manner that optimises sustainable economic growth.	Delivery of in-year works to the Wooden Pier, Dunoon.	Wooden Pier, Dunoon: commence Phase 1A works May 2015, completion 19 February 2016; and commence Phase 1B works May 2015 and complete by September 2015. This will deliver: <ul style="list-style-type: none"> 160m² of multi-purpose space within the refurbished Waiting Room across three rooms (69m², 60m² and 31m²), serviced by a lobby of 53m² providing reception, toilets and ancillary facilities; and re-decoration and minor refurbishment of 48m² of office and ancillary accommodation for the Harbour Master and associated personnel. 	Argyll and Bute Council: Dunoon Regeneration Project Manager.	Wooden Pier, Dunoon: Historic Scotland (HS); Heritage Lottery Fund (HLF); Scottish Government (Regeneration Capital Grant Programme, RCGP) and HIE.
		Delivery Dunoon Conservation Area Regeneration Scheme (CARS) feasibility study with regard to the building survey and costings.	Develop Dunoon CARS feasibility study during 2015/16, including a 'drop in' community event on 1 st August 2015.	Argyll and Bute Council: Projects and Renewables Manager.	HS and HLF.
		Dunoon identified as an Area for Action within the Local Development Plan where a 'planning for real' Charrettes process will be undertaken during 2015/16.	Development of the Dunoon Charrettes 'planning for real' work during 2015/16.	Argyll and Bute Council: Projects and Renewables Manager and Development Policy Manager.	HIE.
1.2.3, 2.4.1, CO11 & ET02	Establish a strong sense of place in order to regenerate Rothesay in a manner that optimises sustainable economic growth.	Delivery of the refurbishment of the Rothesay Pavilion delivery (now that full business case approved).	Rothesay Pavilion – let contract and anticipated start on site early 2016. The project is likely to support around 40-60 jobs during construction and in terms of a community benefit clause in the region of 5 Modern Apprenticeships.	Argyll and Bute Council: Rothesay Pavilion Project Manager	HS; HLF; Scottish Government (RCGP) and HIE.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Sustainable Economic Assets: Priority One - Renewable Energy in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.5.3, CO14 & ET03	Optimise the renewable energy potential for the benefit of Bute and Cowal, Argyll and Bute and Scotland.	Work with key stakeholders to ensure that potential renewable energy within Bute and Cowal is developed to promote sustainable economic growth. Scottish Islands Federation (SIF) in partnership with Argyll and Bute Council to support individuals and organisations on Bute to develop an Island Sustainable Energy Action Plan through the SMILEGOV project.	Argyll and Bute Renewables Alliance (ABRA) to meet in May 2015 and September 2015. ABRA to focus on shaping proposals during 2015/16 to actively and proactively promote Campbeltown as a Renewables Hub. Community Renewables Seminar to be held in Lochgilphead, during 2015/16 – date to be confirmed Preparation of an Island Sustainability Energy Action Plan for Bute during 2014/15 and 2015/16 through the SMILEGOV project. Finalised for delivery by September 2015.	Argyll and Bute Council: Projects and Renewables Manager Scottish Islands Federation: Chair of the Scottish Islands Federation.	HIE; ABRA and Bute and Cowal communities. HIE; ARBA; and Bute community.
Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Bute and Cowal					
Tourism/Quality Food and Drink in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.6.1, 1.6.4, CO1 & ET01	Move the industry up the value chain, extend season and improve profile and propositions.	Argyll and the Isles Tourism Co-operative Ltd (AITC) in partnership with Visit Cowal to develop a Year of Food and Drink programme of events, including a new Kitchens of Cowal event. Assist in the development of Ardyne to become an area of excellence with regard to aquaculture.	Delivery of the Kitchens of Cowal event in September 2015, with participation of at least 10 local businesses. Capture feedback from businesses with regard to the economic impact of the event e.g. increase in turnover by end of November 2016. Increase the primary sector (agriculture, forestry and fishing) business base from 115 businesses (Office of National Statistics, 2013) to 120 direct and related supply chain businesses across Bute and Cowal by March 2016 through a focus on aquaculture.	AITC with Visit Cowal: AITC Freelance Development Agent for Bute and Cowal. AITC with Visit Cowal: AITC Freelance Development Agent for Bute and Cowal with input from the Council's Economic Development Manager. Argyll and Bute Council in partnership with HIE: Area Manager, HIE; Head of Economic Development and Strategic Transportation, Argyll and Bute Council.	ABC; HIE; Argyll and the Isles Strategic Tourism Partnership (AISTP) and Visit Scotland (VS). ABC Business Gateway Team and the private sector.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Tourism in Bute and Cowal (continued)					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
2.7.4, CO11 & ET02	Develop cruise ship market value chain across Argyll and Bute and improve profile.	In partnership with AITC, Argyll and Bute Council to develop a clear marketing proposition for Bute and Cowal for cruise ships companies, including cultural and leisure activities.	Increase the number of cruise ships passengers disembarking at Rothesay from the Hebridean Princess by 5% during 2015/16 (36 passengers disembarked during 2014/15).	AITC with Argyll and Bute Council: Freelance Development Agent for Bute and Cowal and the Council's Head of Economic Development and Strategic Transportation.	Cruise Scotland; ABC; Shipping Companies; VS and Royal Yachting Association (RYA).
1.6.1, CO1 & ET01	Argyll Coastal Waters project delivery.	Argyll and Bute Council to work in partnership with AITC to continue to promote the Argyll Sea Kayak Trail during 2015/16	Delivery of Kayak Trail PR event at the Queens Hall, Dunoon, on 30 th June 2015.	Argyll and Bute Council and AITC: Council's Senior Development Officer (Social Enterprise), Projects and Renewables Team and AITC Development Manager.	STRAMASH.
Forestry in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
		<p>Thoughts?</p> <p>Innovative timber technology aligned to the renewables sector?</p>			

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Connected Bute and Cowal

Theme – A Connected Bute and Cowal					
Digital Connectivity/Utilities in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (medium term and longer term)	Lead Organisation and Responsible Post	Key Partners
2.2.1, CO11 & ET02	Superfast broadband to 85% – 90% of the population by 2020.	<p>Argyll and Bute Council will work closely with HIE to ensure the success of their digital infrastructure project across Bute and Cowal.</p> <p>Argyll and Bute Council will work closely with Community Broadband Scotland to ensure that communities receive the 2mbps broadband provision.</p> <p>During 2015/16 Community Broadband Scotland to continue to supporting the Kyles of Bute communities at the scoping stage to determine whether they can deliver a community based superfast broadband solution.</p>	<p>Superfast broadband availability in Dunoon and Rothesay brought forward to the summer 2015.</p> <p>The majority of premises within the Dunoon and Rothesay exchange areas to be connected by the end of 2015.</p> <p>For those communities within Bute and Cowal which do not appear to be covered by the Phase 1 fibre project, make them aware of the support available from Community Broadband Scotland to maximise the spend of the £7.5m funding within Argyll and Bute and to enable them to develop their own superfast broadband project. Include this information in the refresh Renewable Energy Action Plan.</p> <p>Improved social, business and learning opportunities to be realised during 2015/16 with approximately £20 in net economic impact for every £1 of public investment. Highlands and Islands Enterprise to advise on supporting evidence base data by the end of 2015/16.</p>	HIE BT Project: HIE Director of Digital Highlands and Islands.	ABC; HIE; BT and Ofcom.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Digital Connectivity/Utilities in Bute and Cowal (continued)					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (medium term and longer term)	Lead Organisation and Responsible Post	Key Partners
2.2.2, CO11 & ET02	Improved mobile phone signal quality and coverage levels throughout Argyll and Bute.	Identify the impacts of various mobile providers' development plans on coverage across Argyll and Bute. Develop plans with partner organisations to work with the industry to maximise coverage across Argyll and Bute.	Meet with mobile operators in Summer 2015 to seek to upgrade coverage to 4G across Argyll and Bute, including Bute and Cowal. Mobile phone signal - initial indication that six masts will be upgraded to 4G across Bute and Cowal, but no timescale specified. Arrange meeting with Vodafone and O2 throughout 2015/16 to advance this upgrade.	Argyll and Bute Council: Projects and Renewables Manager.	HIE.
Transport Infrastructure: Sustainable Transportation, Road, Ports and Harbours/Ferries in Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5+)	Actions to achieve outcome	Success measures (medium term and longer term)	Lead Organisation and Responsible Post	Key Partners
2.1.2, 2.7.4, CO11 & ET02	Integrated sustainable transport networks.	Influence the delivery of appropriate infrastructure investment in order to increase ferry service reliability to Dunoon.	To re-establish a reliable 1 hour 13 min journey time from Dunoon to Glasgow. Lobby transport providers through Transport Scotland to ensure that the development of the train and ferry timetables run concurrently.	Transport Scotland: Argyll and Bute contact.	ABC.
2.1.2, CO11 & ET02	Integrated sustainable transport networks.	Assess the extent to which transport connectivity between the five main population and economic centres (Campbeltown, Dunoon, Lochgilphead, Oban and Rothesay), and to these from the Glasgow/Inverclyde area, has a real impact on businesses, service providers, and the potential for future economic growth. (Identifying problems). Consider the scope for major transformative investments in transport infrastructure to produce transformative economic impacts. (Identifying opportunities).	Completion of study by September 2015. Report to the Argyll and Bute Community Planning Management Committee, autumn 2015.	HIE: Senior Development Manager, Transport.	ABC plus all Community Planning Partners including the private sector.
2.1.2, CO11 & ET02	Improve cycling and walking network across Bute and Cowal.	Delivery of A815 Sandhaven to Inverreck footway.	Market and promote local cycle/walkway routes through improved signage for Dunoon by March 2016. Approval of design by Sustrans.	Argyll and Bute Council: Strategic Transportation Manager.	Sustrans.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Collaborative Bute and Cowal

Theme – A Collaborative Bute and Cowal					
European Policy and Funding 2014-2020: Argyll and the Islands LEADER Programme					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.6.3, CO1 & ET01	Maximise European funding and Argyll and Bute's policy influence in order to promote sustainable economic growth and regeneration across Bute and Cowal.	Launch of the Argyll and the Islands LEADER programme, 2014-2020.	<p>Appoint LEADER Strategic Co-ordinator, July 2015 (based on indicative funding allocation provided by the Scottish Government).</p> <p>Appoint one LEADER Development Officer and one Compliance Officer, by end of September 2015.</p> <p>Delivery of 3 Argyll and the Islands LEADER awareness raising meetings and events across Bute and Cowal by end of December 2015.</p> <p>Final LEADER Local Development Strategy approved by the Scottish Government by October 2015.</p> <p>Preparation and development of a refreshed LEADER, 2014-2020 website by end of October 2015.</p> <p>Service Level Agreement between Argyll and Bute Council and the Scottish Government as Managing Authority approved and signed by November 2015.</p>	Argyll and Bute Council: Economic Development Manager and European Team.	Communities and businesses across Bute and Cowal.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

European Policy and Funding 2014-2020: European Regional Development Fund – Business Gateway Local Growth Business Accelerator					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.1.4, CO1 & ET01	Maximise European funding and Argyll and Bute’s policy influence in order to promote sustainable economic growth for small to medium sized enterprises across Bute and Cowal.	Launch of Business Gateway Local Growth Business Accelerator strategic intervention under the European Regional Development Fund, 2014-2020.	<p>Marketing of Business Gateway Local Growth Accelerator strategic intervention – leaflets, press releases and online – further to launch (anticipated date 1 October 2015). (N.B. additional activity to core Business Gateway remit).</p> <p>Argyll and Bute Council area annual targets to the end of 2018:</p> <ul style="list-style-type: none"> • Specialist Advice: 12 businesses assisted with one to one advice. • Growth Grant: 12 businesses supported with grant funding. • Graduate Placement Service: 4 businesses supported with six to twelve month graduate placements. • Growth Workshops: 144 attendees at 24 workshops, 48 businesses assisted. • Regional Specific Entrepreneurial Support: 12 businesses assisted with advice, information or events. • Key Sector Support: 33 businesses assisted with advice, information or events. <p>Ongoing monitoring and reporting to Area Committee on a six month and yearly basis, with regard to the proportion of annual targets realised in Bute and Cowal.</p>	Argyll and Bute Council: Economic Development Manager and Business Gateway Team.	Bute and Cowal business community.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

European Policy and Funding 2014-2020; European Social Fund – Enhanced Employability Pipeline					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.2.1, 3.6.7, CO1 & ET01	Maximise European funding and Argyll and Bute’s policy influence in order to promote sustainable employment opportunities for the long-term unemployed, particularly young people and inclusive growth across Bute and Cowal.	Launch of the Enhanced Employability Pipeline strategic intervention under the European Social Fund, 2014-2020.	<p>Delivery of Enhanced Employability Pipeline across Argyll and Bute further to launch (anticipated date late 2015).</p> <p>To support 181 unemployed and inactive participants with multiple barriers to enter education or training per annum across the Highlands and Islands part of Argyll and Bute until the end of 2018. A proportion of these will be in the Bute and Cowal area.</p> <p>Ongoing monitoring and reporting to Area Committee on a six month and yearly basis.</p>	Argyll and Bute Council: Economic Development Manager.	Members of the Argyll and Bute Employability Partnership.
Harness the Potential of the Bute and Cowal Community and Third Sector					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.6.3, CO8 & ET04	Harness the potential of partnership working and increase capacity to deliver sustainable communities.	Assist with the refurbishment of Blairmore Village Hall.	Assist with an application to Big Lottery Fund Growing Community Assets and others as appropriate during 2015/16.	Argyll and Bute Council’s Projects and Renewables Team: Senior Development Officer (Social Enterprise).	Blairmore Village Hall Trust
		Assist with the development of Dunoon Community Sports Centre.	Assist the group with funding applications to a variety of funders during 2015/16..	Argyll and Bute Council’s Projects and Renewables Team: Senior Development Officer (Social Enterprise).	Dunoon Boxing Club
		Assist with the development of Argyll Mausoleum.	Support the group develop a tender for a business, funding and marketing plan and an application for funding to Heritage Lottery Fund during 2015/16..	Argyll and Bute Council’s Projects and Renewables Team: Senior Development Officer (Social Enterprise).	Argyll Mausoleum Ltd

Harness the Potential of the Bute and Cowal Community and Third Sector (continued)					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
3.6.3, CO8 & ET04	Harness the potential of partnership working and increase capacity to deliver sustainable communities.	Argyll and Bute Council to administer the Stalled Spaces Scotland project further to providing 50% of the £20,000 funding pot. Grants of up to £2,500 are available for projects which have growing, healthy living or youth activity at their heart, and also propose to improve underused, vacant or derelict spaces within town centres on a temporary basis (i.e. one day event to years until such time that a site can be redeveloped).	Report on the number of grants secured by the Rothesay and Dunoon communities by end of March 2016.	Argyll and Bute Council: Projects and Renewables Manager.	Architecture and Design Scotland and the Rothesay and Dunoon communities.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Compelling Bute and Cowal

Theme – A Collaborative Bute and Cowal					
Increase Profile of Bute and Cowal					
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead Organisation and Responsible Post	Key Partners
1.3.1, 1.3.2, 1.3.3, CO1 & ET01	Increase the profile of the Bute and Cowal area to attract economically active new residents (individuals and families) inward investors and visitors (with a potential to locate to Bute and Cowal) in order to promote economic development and growth.	Creation of a Promotional Action Plan with input from local communities and employers.	<p>Completion of Compelling Argyll and Bute Administrative Areas study, by end of June 2015.</p> <p>Development of a detailed Promotional Action Plan for Bute and Cowal by October 2015, with a focus on the issues and challenges raised in the Compelling research.</p> <p>Launch of Compelling Bute and Cowal Action Plan by end of 2015.</p>	Argyll and Bute Council: Head of Economic Development and Strategic Transportation.	AITC; HIE and Visit Scotland (VS).

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

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ARGYLL AND BUTE COUNCIL**Bute and Cowal Area
Committee****Development and Infrastructure****21st July 2015**

Area Property Action Group & Unsightly Buildings

1.0 Summary

- 1.1 This report outlines an update on the work of the Area Property Action Group (APAG) and their efforts to tackle unsightly buildings in the Bute and Cowal area.

2.0 Recommendations

- 2.1 The content of this report should be noted.

3.0 Detail

As outlined by Ross McLaughlin, Development Manager, at the May Business Day a new group of Council Officers has recently been brought together as a group to identify and tackle vacant, unsightly and problematic buildings in a coordinated and comprehensive manner. Elected Members will be very familiar with a number of the buildings that are being targeted and some are already reoccurring items on this committee's agenda such as the Royal Hotel and The West Kirk, Rothesay. The Area Property Action Group (APAG), meet every quarter to discuss disused building within the Bute and Cowal area. Through joint working the most appropriate legislative powers are identified and intervention is sought based on proportionality, risk and amenity impact. Over time this will create a more considered approach to tackling problem buildings before they deteriorate beyond economic repair and allows Council to act proactively – rather than reactively when we receive complaints.

The group also allows departments the opportunity to share information on the services, landowner details, financial assistance (if grants are available – very limited) and statutory powers they use. The group comprises of representatives from planning, building standards, environmental health, Council Tax and housing improvement officers.

Attached at Appendix A is a list of the buildings that are currently being monitored by the B&C APAG. Be aware some of the detail from this appendix has been removed as to not undermine formal enforcement investigations.

Please also be aware that a report is being prepared for the Planning, Protective Services and Licensing Committee (PPSL) about the strategic use of 'Amenity Notices'. An Amenity Notice served under S.179 of the Town and Country Planning (Scotland) Act 1997, as amended is a provision that can be

used to achieve improvements in the condition of land (including buildings) in order to remedy harm to public amenity. A Notice shall specify what steps and prescribe a time period for compliance. There has been much debate about their use at recent PPSL meetings and it has been agreed that a coordinated and targeted approach spanning all 4 administration areas should be taken. In the event of default of an amenity notice the only remedy would be for the Council to undertake the work directly and attempt to recover the cost from the owner. This obviously has resource implications for the Council which will be flagged up in the PPSL Report.

4.0 Conclusion

There are a number of unsightly buildings within Bute and Cowal on the Area Property Action Group list and these are all being currently investigated and monitored.

5.0 Implications

Policy - APAG aligns with Single Outcome Agreement, Local Development Plan and Heritage Strategy.

Financial - Not at this stage. Officer time is only resource impact at present and there is no allocated budget for the APAG. There is no departmental budget specifically for any direct action either if building owners do not comply with Notices. This will be examined further in Report to PPSL.

Legal - none

HR - none

Equalities - none

Risk - none

Customer Service - none

Angus Gilmour
Head of Planning
22nd July 2015

Author: Lucy Mansey 01369 708610
Contact Point: Ross McLaughlin 01436 658914

APPENDIX A – Buildings Subject to Monitoring / Intervention by Bute and Cowal APAG

Address	Property Details	Officer who raised	Group Notes	Notes/Action agreed
West Church, Rothesay	Lynda has circulated details of property to group	Lynda Robertson	<ul style="list-style-type: none"> • Application to demolish withdrawn following community interest • Update being provided to July Area Committee 	<ul style="list-style-type: none"> • Local groups are exploring costs • Building standards to continue to monitor and make safe
Janefield, Burnside Road, Rothesay	Detached property – neglected buildings	David Eaglesham	<ul style="list-style-type: none"> • No agreement between various owners on how to proceed 	<ul style="list-style-type: none"> • Continue to monitor, fencing erect3d but due to deteriorate building control may need to take further action
Buckingham Terrace, Port Bannatyne	3 blocks of derelict tenement properties	David Eaglesham	<ul style="list-style-type: none"> • Believed to be sold to relative of former owner • No progress but no deterioration 	<ul style="list-style-type: none"> • Continue to monitor not dangerous at this time
Eterick Smiddy, Port Bannatyne	B Listed building – historic Scotland involvement	David Eaglesham	<ul style="list-style-type: none"> • Being marketed for sale • Several enquiries made to planning 	<ul style="list-style-type: none"> • Continue to monitor
59 Castle Street, Port Bannatyne	Tenement block of empty properties	Kelly Ferns	<ul style="list-style-type: none"> • Environmental health have inspected • No recent complaints 	<ul style="list-style-type: none"> • Continue to monitor
61-67 High St Rothesay	B listed building at risk in conservation area	Lynda Robertson	<ul style="list-style-type: none"> • Roof in poor condition 	<ul style="list-style-type: none"> • Bute estates are formulating proposals for use of the property
St Andres Hall, Rothesay	B listed building at risk	Lynda Robertson	<ul style="list-style-type: none"> • Gutters and flashings are of particular concern dampness is evident. A number of 	<ul style="list-style-type: none"> • Require feedback from Lynda following discussions with Mount Stuart/Bute Estates

			window panes are broken	
Bute Mausoleum, High St Rothesay	A listed building at risk	Lynda Robertson	<ul style="list-style-type: none"> Very poor condition, vegetation growth and deterioration cause for concern. Conservation plan in place, previous grant aid bid unsuccessful 	<ul style="list-style-type: none"> Require feedback from Lynda following discussions with Mount Stuart/Bute Estates
McQueen Butchers, Bishop St Rothesay	THI poor condition	Lorna Pearce	<ul style="list-style-type: none"> Works due to commence week beginning 9th Feb 	<ul style="list-style-type: none"> Monitor and hopefully remove from list
4 Bishop Street, Rothesay	THI poor condition	Lorna Pearce	<ul style="list-style-type: none"> Housing grants 	<ul style="list-style-type: none"> Owner seeking finances for structural works
1-3 Montagues St, Rothesay	THI poor condition	Lorna Pearce	<ul style="list-style-type: none"> Works are ongoing at present 	<ul style="list-style-type: none"> Monitor
1 AND 1A Alma Terrace	Poor condition	M Sayers, R Gorman, B Dickson	<ul style="list-style-type: none"> Some recent repairs inc re-pointing of gable 	<ul style="list-style-type: none"> Monitor ongoing works
17 Bishop St Rothesay		B Dickson		
12-14 West Princess St, Rothesay	Poor condition	B Dickson L Pearce	<ul style="list-style-type: none"> Grants approved for works 	<ul style="list-style-type: none"> Monitor works about to start on site
43 Ardbeg Road, Ardbeg	Vacant top floor flat	K Ferns	<ul style="list-style-type: none"> No owner of flats, monies owned for works 	<ul style="list-style-type: none"> Crown estates have declined ownership Monitor condition
73 Victoria St, Rothesay	Condition of property	M Sayers	<ul style="list-style-type: none"> The rear of the property above the shop unit is being supported 	<ul style="list-style-type: none"> Establish if any action to be taken Was work carried out by building standards
Glencove Cottage, Hill St, Dunoon	The condition of the building is deteriorating and the garden is unkempt	Iain Davies	<ul style="list-style-type: none"> No contact from owner 	<ul style="list-style-type: none"> Further visiting form planning to assess external condition
Castle House Lodge, Dunoon	A & BC owned	David Eaglesham	<ul style="list-style-type: none"> Committee resolved to seek funding to make weather tight 	<ul style="list-style-type: none"> Continue to monitor
Toy Library, Grammar	A&BC owned	David Eaglesham	<ul style="list-style-type: none"> Estates marketing/dealing 	<ul style="list-style-type: none"> Still being marketed for sale

School, Dunoon				<ul style="list-style-type: none"> • Continue to monitor condition
Former Rothesay Academy, Rothesay	A&BC owned	Lynda Robertson	<ul style="list-style-type: none"> • Subject to Council asset Bute Pilot 	<ul style="list-style-type: none"> • Still being marketed for sale • Continue to monitor condition
Jameswood Villa, High Road, Sandbank	Derelict building 4Xflats	David Eaglesham	<ul style="list-style-type: none"> • 3 of 4 owners wish to sell, trying to chase 4th owner 	<ul style="list-style-type: none"> • Further visit from planning and building standards to assess
McKinlays Quay, Sandbank	2 unfurnished plots 2 & 6	David Eaglesham	<ul style="list-style-type: none"> • Amenity Notices issued requiring external improvements to appearance • Salvageable material removed July 2015 • Ross McLaughlin visited Sandbank Community Council in June 2015 to update 	<ul style="list-style-type: none"> • Owner wishes to demolish Plot 6 and rebuild • Owner currently working on Building Warrant • Continue to monitor
Harvester Cottage (next to marina) sandbank	Derelict for sale	David Eaglesham	<ul style="list-style-type: none"> • Marketed for sale 	<ul style="list-style-type: none"> • Further visit from planning to assess external condition
Tyneshandon, Strone	Poor condition – councillor enquiries	David Eaglesham	<ul style="list-style-type: none"> • Within national park 	<ul style="list-style-type: none"> • Previous commercial use • Building being monitored by owner
Albany Hotel, John St, Dunoon	Poor condition	David Eaglesham	<ul style="list-style-type: none"> • Property advertised for sale-sale recently fell through 	<ul style="list-style-type: none"> • Further visit from planning to assess external condition. Consider amenity notice
Torskaraig, Main Road, Sandbank	PRS – poor condition	Jo Rains		<ul style="list-style-type: none"> • Further visit from planning to assess external condition
3 Underheugh Tighnabruaich	Empty property	K Ferns	<ul style="list-style-type: none"> • Building control had to make safe few years ago • Estate has not been settled 	<ul style="list-style-type: none"> • Monitor until estate settled
21 John St, Dunoon	Empty property	K Ferns	<ul style="list-style-type: none"> • Building control had to make safe few years ago • Este has not been settled 	<ul style="list-style-type: none"> • Monitor until estate settled • Check address correct

71-77 Marine Parade, Kirn	Empty property	K Ferns	•	• Works to property are ongoing
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**ARGYLL AND BUTE COUNCIL
CUSTOMER SERVICES**

**BUTE AND COWAL
AREA COMMITTEE
4th August 2015.**

CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS.

1.0 SUMMARY

1.1 This report updates Members on the work of both the Cruach Mhor and Clachan Flats Wind Farm Trusts.

2.0 RECOMMENDATION

2.1 Members are asked to note these updates, which are the most recent of the annual updates required by the Area Committee on the work of the Trusts.

3.0 DETAIL

3.1 The detail of this report is contained at Appendix 1.

4.0 CONCLUSIONS

Members are asked to note the content of the submitted information.

5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: None
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities: None
- 5.6 Risk: None
- 5.7 Customer Service: None

For further information contact: Shirley MacLeod, Area Governance Manager 01369 707134

Date: 17th July 2015.

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CRUACH MHOR WIND FARM TRUST

REPORT FOR YEAR TO 31ST MARCH 2015

This report of the activities of the Cruach Mhor Wind Farm Trust for the year ending 31st March 2015 is for submission to the Bute and Cowal area committee of the Argyll and Bute Council.

At the year end the Trustees in office were Councillor Alex McNaughton as elected member and chairman, Councillor Bruce Marshall, and Danuta Steedman and Tom Mowat nominees of Colintrave and Glendaruel Community Council. The former Scottish Power representative Martin Mather has not yet been replaced but is available when advice is required.

The annual index linked grant from Scottish Power received during the year was £29,673.15. The Trustees intend, when interest rates improve, to suitably invest surplus funds. During the year to which this report relates eighteen grants were awarded with a total value of £30,619, of which grants awarded for the benefit of children totalled £8,139.

At the end of the year the balance of funds in the account with the Royal Bank of Scotland stood at £48,327.83 as shown in the attached statement, which has been examined by an independent person.

This report was prepared by Tom Mowat Secretary and Treasurer.



Waulkmill,
Glendaruel,
Argyll.

11th June 2015

CRUACH MHOR WIND FARM TRUST
ACCOUNTS FOR YEAR ENDING 31ST MARCH 2015.

CASH IN BANK carried forward from last account

Royal Bank of Scotland funds at 01/04/14

Current account	£ 50,338.64	
Less un presented cheque	<u>980.00</u>	£ 49,358.64

RECEIPTS & REFUNDS

02/05/14 GRE Annual Grant		29,673.15
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Total opening balance and receipts

£ 79,031.79

PAYMENTS AND FUNDS HELD AT CLOSE

GRANTS AWARDED

21/04/14 Lochgilphead Children's Feis	£ 1,500.00	
21/04/14 Col/Glen Shinty Club	3,780.00	
21/04/14 Glendaruel Village Hall mains water	1,500.00	
24/05/14 Glen Hall Children's summer school	1,500.00	
27/05/14 Col Glen Playgroup for equipment	972.00	
01/07/14 Argyll Fisheries Trust tuition	300.00	
01/07/14 Colintrave Village Hall six Gazebos	1,500.00	
23/10/14 Cowal Elderly Befrienders	4,000.00	
23/10/14 Col Glen Gun Club Site development	950.00	
23/10/14 Col/Glen Fellowship costs of outing	450.00	
11/11/14 Glen Hall restoration costs	8,000.00	
23/10/14 Children's Hallowe'en Party	160.00	
23/10/14 Scotland's Charity Air Ambulance	1,000.00	
02/03/15 1 st Glendaruel Guides subscription	432.00	
18/03/15 Kilmodan School Summer term activity	3,000.00	
19/03/15 Children attending Feis at Lochgoilhead	275.00	
30/03/15 Christine Hamilton for Forest school	700.00	
30/03/15 Susan Gaffney Nordic Walking Courses	<u>600.00</u>	
Total Grants		£30,619.00

SUNDRY COSTS incurred

Royal Bank of Scotland Charges	£ 60.00	
Dunoon Advertiser Advertising	<u>24.96</u>	84.96
		£30,703.96

CASH IN BANK etc at close

Royal Bank of Scotland balance 31/03/15

Current account	£ 49,627.83	
Less un presented cheques	<u>1,300.00</u>	48,327.83

Total of Grants awarded, costs and closing balance

Equal to receipts etc £79,031.79


I have examined the financial statements set out above & report that in my opinion the financial statements are in accordance with the books of the Land.

25th May 2015



Rev. David Mitchell
West Coast Manor

KAMES,

TISHING BURNAGE
PAZI 2AD.

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Clachan Flats (Cairndow) Windfarm Trust

Annual Report 2014/15

Report to: Bute & Cowal Area Committee

Report From: Alison Hutchins, Secretary/Treasurer

Date: 20 July 2015

Committee:

Neil Colburn – Chair/ Cairndow Community Council Representative

Alison Hutchins – Secretary/Treasurer/ Cairndow Community Council Representative

Martin Mathers – Scottish Power Representative

Councillor Blair – Argyll and Bute Council Representative

Elected Community Member - vacant

2014 – 8 Applications Awarded (£7,775 awarded)

1 - Cairndow Community Childcare: funding Cairndow children to attend summer club.

£150 awarded

2 - Cairndow Community Council: funding Cairndow children to attend Feis Festival at Lochgoilhead 2014 (primary school children age group)

£110 awarded

3 – Kilmorich Church: The application was to help with funding for renovations.

£695 awarded

4 - Cairndow Childcare: funding towards booking Professional Pantomime for the village

£700 awarded

5 - Cairndow Community Council: funding towards community bonfire night.

£1,200 awarded

6 – Here We Are: funding towards ‘What’s on the Loch?’ Project

£3,500 awarded

7 – Strachur Primary School: The application was to help with funding for primary school project ‘Try something new’ which included children from Cairndow Village

£420 awarded

8 – Kilmorich Church: The application was to help with funding for roof repairs.

£1,000 awarded

2015 - 7 applications awarded to date (£11,035 awarded)

1 - Cairndow Childcare: funding towards booking and organising Ceilidh for the village.

£600 awarded

2 – Strachur Primary School: The application was to help with funding for Bannockburn visit where Cairndow children attended.

£380 awarded

3 - Cairndow Community Council: funding towards community Hogmanay ceilidh 2015/16.

£1,400 awarded

4 - Fiddle Folk: funding Cairndow children to attend Feis Festival at Lochgoilhead 2015 (primary school children age group)

£275 awarded

5 – Kilmorich Church: The application was to help with funding for further roof repairs.

£6,795 awarded

6 - Cairndow Childcare: funding towards booking and organising Professional Puppet show for the village

£325 awarded

7 - Cairndow Community Childcare: funding Cairndow children to attend summer club.

£1,260 awarded

ARGYLL AND BUTE COUNCIL**BUTE AND COWAL AREA COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****4 August 2015**

ROYAL HOTEL, ROTHESAY

1.0 EXECUTIVE SUMMARY

The purpose of this report is to up-date the committee on progress with the Royal Hotel, Rothesay.

As members will be aware from previous reports the estate of the late Mr George Hart had been sequestered and an accountant in bankruptcy appointed to dispose of the assets. The estate was subsequently put forward for disposal via a public auction which took place on 29 October 2015. An offer was made for the estate and accepted from a local developer and the formal transfer has now taken place. Discussions are currently on going with the local developer to examine all possible options for the building to secure a sustainable solution.

RECOMMENDATIONS

It is recommended that the committee note the contents of this report and note the fact that recent developments represent a positive step forward in working towards securing a sustainable solution for a building that makes an important contribution to the built fabric of Rothesay and has a key role to play in the regeneration of the town, building on the work and investment already undertaken through the Townscape Heritage Initiative (THI).

ARGYLL AND BUTE COUNCIL

BUTE AND COWAL AREA COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

2ND FEBRUARY 2015

ROYAL HOTEL, ROTHESAY

2.0 SUMMARY

- 2.1 This report provides an update on the position regarding the Royal Hotel building in Rothesay. The previous update was presented to the Area Committee in September 2014

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee note the contents of this report and note the fact that recent developments represent a positive step forward in securing a sustainable solution for a building that makes an important contribution to the built fabric of Rothesay and has a key role to play in the regeneration of the town, building on the work and investment already undertaken through the Townscape Heritage Initiative (THI).

4.0 DETAILS

- 4.1 As members will be aware the estate of the late Mr George Hart was sequestrated and an accountant in bankruptcy appointed to dispose of the assets. The estate was subsequently put forward for disposal via a public auction which took place on 29 October 2014. A local developer made a formal offer for the estate that was accepted and the formal transfer has now taken place. Discussions are ongoing with the developer to look at all potential options for the building. To assist in this a steering group has been set up and there will be on going liaison to ensure that the necessary support is provided to work towards securing a sustainable solution for this building which makes an important contribution to the built fabric of the town.

5.0 CONCLUSION

- 5.1 The building is in a stable condition and a monitoring program is in place. In addition the building now has a new owner that the Council is currently working with to secure a sustainable end use. The building is therefore no longer in immediate

threat of being lost and the emphasis now is on offering support to the owner as future options are investigated for the building.

6.0 IMPLICATIONS

6.1	Policy	The development of a solution for the Royal Hotel fits with the council's corporate plan, single outcome agreement and approved Local Development Plan for town centre regeneration and links to the outcomes of the THI.
6.2	Financial	Officer time
6.3	Legal	The sequestration process has been completed. Recent and ongoing action neutralises the immediate risk to the building
6.4	HR	There will be continued support from relevant
6.5	Equalities	None
6.6	Risk	Immediate risk removed
6.7	Customer Services	None

Executive Director of Development and Infrastructure Pippa Milne
Policy Lead Cllr Aileen Morton

For further information contact:

Audrey Martin, Projects and Renewables Manager – 01546 604180

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ARGYLL AND BUTE COUNCIL**Bute and Cowal Area Committee****Community Services****4th August 2015**

Integration of Health and Social Care

1.0 EXECUTIVE SUMMARY

The purpose of this report is to provide the Bute and Cowal Area Committee with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP).

Argyll & Bute's Integration Scheme was fully approved by the Scottish Government on June 27th 2015, giving us authority to legally constitute the Integration Joint Board.

A 3 year Strategic Plan 2015/16 to 2019/20 is being produced, when this is finalised and adopted resources and full accountability for health and social care will devolve to the Integration Joint Board.

An integrated management structure has been agreed and senior managers have been appointed, with a target to appoint the full integrated management team by the end of September 2015.

The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage, with effect from April 1st 2016.

The Area Committee is asked to note the content of the report.

ARGYLL AND BUTE COUNCIL

Bute and Cowal Area Committee

Community Services

4th August 2015

Integration of Health and Social Care

2.0 INTRODUCTION

2.1 The integration of health and social care, required by the Public bodies (Joint Working) (Scotland) Act 2014 is in a transitional stage. The Health and Social Care Partnership will be fully operational on April 1st 2016. This report provides a progress update to the Area Committee.

3.0 RECOMMENDATIONS

3.1 The Area Committee notes the content of the report.

4.0 DETAIL

4.1 **Integration Scheme:** Argyll and Bute's Integration Scheme was completed and submitted to the Scottish Government in March 2015, the Integration Scheme has been approved by the Cabinet Secretary and set before Parliament for the statutory 28 day period, concluding 27th June 2015.

Following this formal approval we are required to proceed with the formal constitution of our Integration Joint Board (IJB), at its first meeting in August 2015, section 4.3 details its membership.

The IJB will not have operational or governance responsibility for the HSCP services until April 2016.

4.2 **Health and Social care Interim Operating Arrangements until April 2016**

Following the issuing of Scottish Government guidance on the disestablishment of CHPs as at 31st March 2015, interim arrangements have been put in place until the resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB). This is dependent upon the production and approval of the Argyll and

Bute HSCP strategic plan (see section 4.5)

NHS Highland, having considered the risks, and to meet the clinical and care governance and financial accountability requirements, has put in place Argyll and Bute Health Governance Committee which is established as a new subcommittee of the Board.

The Argyll and Bute council has confirmed the transition arrangements will be through its existing Community Services Committee.

The end of these transition arrangements must be by the 31st March 2016 as dictated by statute or sooner once resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB).

4.3 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board from August 2015 (once legally constituted) will assume responsibility for the following:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
 - Health and Care Governance (Quality and Safety)
 - Health and Social Care Workforce and partnership arrangements
 - Financial Governance
 - Organisational Development
 - Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services.

Argyll and Bute Integration Joint Board required membership has been established as prescribed in the legislation as set out in the Public Bodies (Joint Working) (Scotland) Act 2014 which is as follows:

Designation	Source
Chief Officer Health and Social Care	Through appointment
Chief Social Work Officer	Through appointment
4x Board Members, NHS Highland	Agreed by NHS Highland Board
4 x Elected members, Argyll & Bute Council	Agreed by Argyll and Bute Council
Independent sector representative	Through Scottish Care or Community Care providers
Third sector representative	Through Third Sector Interface
Registered Nurse	Through appointment
Registered medical practitioner who is not a GP	Through appointment
Registered General Practitioner	Through appointment
Trades Union representatives to represent staff in each organisation	Through Partnership Forum
2 x Public Representatives	Through application and interview process
Carer Representative	Through application and interview process

Designation	Source
Finance/ Section 95 Officer	Through appointment
Other members as agreed by the voting members of the IJB	Through application and interview process
In attendance:	
Integration Programme Lead	Through appointment
Minute taker	Through appointment
Other stakeholders/Officers co-opted	As required

A rigorous process for the selection of IJB members has been applied and it is expected that successful applicants will be notified and take up their roles by the end of July 2015, with first formal meeting of the IJB taking place in August 2015.

4.4 Management appointments

With effect from 1st July 2015, the following management appointments have been made to support the Chief Officer:

Head of Adult Services – East: Allen Stevenson
 Head of Adult Services – West: Lorraine Paterson
 Head of Strategic Planning & Performance: Stephen Whiston
 Head of Children & Families: To be appointed August 2015

Work is now progressing on the next tier of operational management with recruitment planned to conclude by September 2015.

4.5 Strategic Plan 2016- 2019

The Strategic Plan will describe how Argyll and Bute Health and Social Care Partnership will make changes and improvements in the way it delivers health and social care over the next three years. It will explain what services we are responsible for, what our priorities are, why and how we decided them. It will show how we intend to make a difference by working closely with partners in and beyond Argyll and Bute.

It explains what is happening, including the legal requirement and the reasons why change is needed. As with all change some things will be kept and some things will be altered or stopped as we move forward. The Strategic Plan details the ambitions for Health and Care services making positive changes that improve quality of services, do away with waste, duplication and inefficient, top down systems. Co-production, collaboration which builds on existing commitment, experience and skills, best practices and services. The Strategic Plan will focus on what the public and users of services have said they value, and on the services that keep them safe and well.

However, the financial context is a difficult one, funding is tight and the HSCP will have to make tough choices on service investment and disinvestment. Argyll and Bute Council's overall savings targets will be around £9 million in both 2016/17 and 2017/18. NHS Highlands saving targets for Argyll and Bute are likely to be between 2-3% (£3.6- £5.4 million). Decisions on the level of funding allocated and savings the

HSCP will have to make will be made by February 2016.

The HSCP aims to make these tough choices in consultation with localities, communities and stakeholders; they will be open and honest, as communities and stakeholder experiences and expertise will help to reshape public services

The Strategic Plan will therefore provide a “road map” for how health and social care services will be organised and provided in this area to meet our vision – “Helping the people in Argyll and Bute live longer, healthier, independent lives”.

The HSCP has to formally consult widely on its plan, however, the Strategic Planning Group (SPG) decided that the full draft Strategic Plan should be preceded by an information signposting leaflet (included in local papers, alongside virtual copies) and an Outline Strategic Plan – “A conversation with you”, detailing the major themes in our strategic plan has been made available from the 2nd July 2015.

The intention is to raise awareness, involve members of the public, staff and stakeholders to gain early feedback to inform the final Strategic Plan.

Copies of the Outline Strategic Plan will be available in local surgeries, pharmacies, post offices and libraries and local third sector interface. Electronic copies will be available on the NHS Highland and Argyll & Bute Council websites and at www.healthytogetherargyllandbute.org.uk

The Outline Strategic plan poses a number of questions to help inform the feedback and these questions are found in the plan or via an online survey at <https://www.surveymonkey.com/r/OUTLINESTRATEGICPLAN>

The key milestones in the Strategic Planning process are detailed below:

Production of Strategic Plan- Indicative timetable;

Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
3	Consult the Strategic planning group on proposals	End of April 15
4	Produce first draft of plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
6	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan (3 months)	End of November 15
7	Prepare final strategic plan	End of December 15
8	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	Feb 2016
9	A&B HSCP Go Live	April 2016

The strategic planning group (Appendix 1 outlines its membership from the guidance) has been established, with the first meeting in March 2015 and monthly

meetings planned thereafter. The group has the support of the Joint Improvement Team (JIT), with an identified JIT Associate working closely with the strategic planning group to provide advice and guidance.

The NHS Highland Board and Argyll and Bute Council as detailed in statute will be expected to provide a formal response to the full Strategic Plan as part of the consultation process.

4.6 Staff and Public Engagement

The series of public and staff engagement events held in December, January and February informed staff and the public about the Integration Scheme and elicited considerable feedback, much of which has informed the development of the strategic plan.

Supporting the Communications and Engagement process a dedicated Integration programme website has now been set up hosted by Argyll Voluntary Action and this can be found at <http://www.healthytogetherargyllandbute.org.uk/>

Monthly newsletters, with recent developments and updates are distributed to approximately 3,500 households in Argyll and Bute, as well as to a list of significant organisations.

The next formal process of engagement is centred as referenced above on the formal consultation process for the strategic plan.

4.7 Contribution to Objectives

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

5.0 CONCLUSION

5.1 The integration of health and social care is required by the Public Bodies (Joint Working) (Scotland) Act 2014 and prescribed by the associated regulations and guidance. It is a transformational change, requiring a significant cultural shift.

5.2 The work currently has project status and the project is on target to enable the full transition to the Health and Social Care Partnership in April 1st 2016.

6.0 IMPLICATIONS

6.1 Policy: There are a number of implications including clarification over pathways, roles and accountabilities in the new organisation which will require to be detailed and implemented through the course of the integration programme.

Notwithstanding this the integration model will be required to be safe, effective and

evidence-based. There will be a need to build significant clinical engagement and consensus across the localities in the partnership catchment area, through the Clinical and Care Governance Committee.

6.2 Financial: The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage.

6.3 Legal: The new Partnership will be established by a statute agreement. In particular the governance and accountability arrangements will impact on the current arrangements and standing orders of both partners and is detailed in the Integration Scheme.

6.4 HR: The body corporate model of integration being adopted will mean the majority of staff contract arrangements will be unaffected however there will be substantial changes to the operational and strategic management arrangements for all staff.

Staff are integral to the success of the new Health and Social Care partnership and significant effort is being made to ensure staff are fully involved and engaged in the process

There are implications for a variety of staff roles and responsibilities, notably management and support services. Some of this is a continuum of the work already underway but others are also opportunities as identified by the Christie report regarding rationalisation, redesign and review of service as a consequence of integration of health and social care. There are also opportunities for staff co-location and professional and team development.

Organisational Change Policy and a jointly agreed staff protocol will underpin the approach to be taken, supported by workforce planning and development strategies.

6.5 Equalities: EQIA scoping exercise will be undertaken if required once the service model and its operational arrangements have been identified. Once again lessons learned from North Highland partnership process will be applied.

6.6 Risk: The process of integration introduces a large number of risks for the partners. The project is reviewing and updating its formal risk register taking account of:

- Governance
- Finance and Resources
- Performance Management and Quality
- Human Resources
- Integrated IT
- Engagement and Communications
- Organisational Development
- Equity

- Programme and timescale

6.7 Customer Service: This major service change will require the Partnership to put in place a comprehensive public involvement and engagement process in establishing the new arrangements for PFPI in the partnership.

The intention of the communication and engagement approach is to focus on Person Centred Care and outcomes demonstrating how services will improve by integration. This will be the core of both public and staff engagement and consultation.

A comprehensive communication and engagement plan has been developed and is being reviewed. It is a discrete project work stream with members drawn from staff, the public and management, supported by SGHD. Designated funding for communication and engagement has been identified. A full communication and engagement strategy will be in place by 1st April 2016.

Executive Director - Cleland Sneddon, Community Services
Christina West, Chief Officer, Health and Social Care Partnership

Policy Lead - Councillor Mary Jean Devon
09.07.2015

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APPENDICES

Appendix 1 – Argyll and Bute HSCP Strategic Planning Group Prescribed Membership

Integration Authorities are obliged to establish a Strategic Planning Group for the area covered by their Integration Scheme for the purposes of preparing the strategic plan for that area. The group must involve members nominated by the Local Authority or the Health Board, or both. In effect, this provides for the partners who prepared the Integration Scheme, and are party to the integrated arrangements, to be involved in the development of the strategic plan.

In addition, the Integration Authority is required to involve a range of relevant stakeholders. These groups must include representatives of groups prescribed by the Scottish Ministers in regulations as having an interest.

The table below identifies the initial membership for the Strategic Planning Group.

Representative	Other
Chief Officer HSCP	1
At least 1 member of NHS Highland Board	1
At least 1 Elected member of Argyll and Bute Council	1
Health Professionals (GP, Consultant RGH & MH, AHP, Nurse)	10
Social Care Professionals	10
Users of Health and Social Care	2
Carers of users of Health and Social Care	2
Commercial providers of health care	0
Non-commercial providers of health care	1
Commercial providers of Social care	1
Non-commercial providers of Social care	1
Non-commercial providers of Social housing	1
Third sector bodies within the Local Authority carrying out activities related to health or social care	1
Locality Representatives *	4
Representative of NHSGG&C *	1
Total	39

*** Note**

The policy statement issued in December 2014 made provision for representatives for localities and neighbouring Boards to be represented. The views of localities must be taken into account with the Integration Authority required to identify the most appropriate person to represent each locality on the Strategic Planning Group. Local flexibility is allowed, so that an individual can represent more than one locality.

As NHS Highland main provider for secondary care services is NHSGG&C a representative is also identified for the group.

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 ARGYLL AND BUTE COUNCIL

 BUTE AND COWAL AREA
 COMMITTEE.

COMMUNITY SERVICES

 4TH AUGUST 20015

BUTE AND COWAL ADULT CARE

1. SUMMARY

The purpose of this report is to provide an update to inform the Area Committee on relevant issues regarding Adult Care within Bute and Cowal.

There are a number of developments taking place during the evolution of the Health and Social Care Partnership and this report focuses on the social care for adults and covers the following:

- Older Peoples Operations ,
- Learning Disability Operations
- Mental Health Operations
- Adult Care Resources
- Adult Support and Protection. .

2. RECOMMENDATIONS

It is recommended that members note this report.

3. DETAIL
3.1 Adult Care Team Performance

The following information gives the current performance of the teams as reported on Pyramid. The following data was taken 6/7/15.

3.1.1 Older Peoples Operations

The teams provide the assessment and care management to older people and people with physical disabilities.

Bute Team

Number of Unallocated Cases After 5 Working Days	1
Number of Care Assessments outstanding over 28 days	1
Number of Carers Assessments outstanding over 28 days	0
Number of Adult Care Operational Cases	63

Rationale: The above delays are due to staff annual leave and the complexity of the cases.

Cowal Team

Number of Unallocated Cases After 5 Working Days	0
Number of Care Assessments outstanding over 28 days	6
Number of Carers Assessments outstanding over 28 days	0
Number of Adult Care Operational Cases	148

Rationale: the above outstanding assessments are all complex. Unfortunately we have an experienced Social Worker on long term sick leave but the team leader is currently looking at ways to rectify the above.

Total Number of B&C Adult Care Operational Cases	280
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3.1.2 Learning Disability

Bute

Number of Unallocated Cases After 5 Working Days	0
Number of Care Assessments outstanding over 28 days	0
Number of Carers Assessments outstanding over 28 days	0
Number of Adult Care Learning Disability Cases	15

There are no issues with Bute's current performance.

Cowal

Number of Unallocated Cases After 5 Working Days	0
Number of Care Assessments outstanding over 28 days	0
Number of Carers Assessments outstanding over 28 days	0
Number of Adult Care Learning Disability Cases	91

There are no issues with Cowal's current performance.

Total Number of B&C Learning Disability Adult Care Cases	106
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3.1.3 Mental Health

Bute

Number of Unallocated Cases After 5 Working Days	0
Number of Care Assessments outstanding over 28 days	1
Number of Carers Assessments outstanding over 28 days	0
Number of Adult Care Mental Health Cases	32

Rationale = 1 assessment outstanding due to complexity of the case.

Cowal

Number of Unallocated Cases After 5 Working Days	0
Number of Care Assessments outstanding over 28 days	1
Number of Carers Assessments outstanding over 28 days	0
Number of Adult Care Mental Health Cases	63

Rational = 1 assessment outstanding due to complexity of the case.

Total Number of B&C Adult Care Mental Health Cases	95
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3.2 Joint Performance

There is ongoing work to implement a robust joint performance framework that truly reflects the health and social care activity in our area. The current Balance of Care target is 80% of older people being cared for within the community. The March Balance of Care for B&C was 78.8% which was 2.8% higher than the council's average of 76%. However, at the time of writing 9/7/15 the latest figures for the last quarter April- June are yet to be published which should include data from the Extended Community Care Team (ECCT) this should provide good evidence of the work being carried out in the wider context.

3.3 Adult Care Resources

3.3.1 Homecare provision

I am delighted to inform the committee that as of today Thursday 9/7/15 we have no service user awaiting home care provision within the community. Our home care procurement officers have worked diligently with provider organisations to furnish all packages to date. This is the first time we have been able to do this for some time but we are acutely aware that the holiday season is upon us and this brings its own set of challenges. Never the less our current activity is below:

Bute and Cowal Care at Home activity:

Data Period 01/04/2015 - 05/07/2015	Bute	Cowal	Total
No of Clients receiving a Service	166	215	381
Projected annual hours of care	29,638	24,082	53,721

Initial reviews are undertaken by the Home Care Procurement Officers at 4 weeks after services are introduced and are all up to date at the time of writing. Further reviews are done at regular intervals and at least once a year if situation is stable. However, a review can be called at any time depending on the individual need of the service user.

3.3.2 Contract Management Process

Argyll and Bute Council's Procurement and Commissioning team are responsible for the Contract and Supplier management of these services. This is complimented by the service monitoring and review process carried out by Homecare Procurement Officer and Care Managers. The Procurement and Commissioning Team carry out quarterly contract management meetings that determine the risk rating of each contract. All contracts are risk registered using a combination of Care Inspectorate grades, service concerns and complaints. Additional monitoring is undertaken as required where risk level increases.

Here is the current breakdown of the Care Inspectorate grades for the providers in B&C.

*Care Inspectorate Grades:

6- Excellent 5- Very Good 3- Adequate 4- Good 2- Weak 1- Poor

B&C Providers	Care Inspection Grades		
	Quality of Care and Support	Quality of Staffing	Quality of Management and Leadership
Preferred Providers on Framework			
Allied	6	6	5
Carewatch	5	5	5
Care UK	5	5	4
Carr Gomm	4	4	5
Off Framework providers			
Careplus	6	5	6
Cowal Carers	5	4	4
Mears	3	3	3

3.3.4 Local Care Homes

Thomson Court on Bute is a 9 bedded in-house unit that includes 1 respite bed and currently sits with 100% occupancy. The latest care inspection took place in August 2014 and it is anticipated they are due to be re inspected within the next couple of months. Never the less the current grades are below:

Thomson Court Care Inspectorate grades	
Quality of Care & Support	5
Quality of Environment	5
Quality of Staffing	5
Quality of Management & Leadership	4

Struan Lodge in Dunoon is a 12 bedded in-house unit which includes 1 respite bed. Current overall occupancy is 92%. The latest inspection took place Jan 2015 resulting in the following grades:

Struan Lodge Care Inspectorate grades	
Quality of Care and Support	5
Quality of environment	5
Quality of staffing	5
Quality of Management & Leadership	5

At the time of writing we currently have a number of vacancies within the private sector with 14 in Cowal, some of which can provide nursing care. However, on Bute we have 5 that are for residential provision only as there are no nursing care beds on the island.

This has been a long running issue and the Bute Improving Care Group is taking a multi-disciplined, multi-agency approach to planning the future needs on the island. Progress so far is to establish expressions of interest from potential providers for a single site development encompassing extra care housing alongside residential and specialist nursing provision that will include dementia care.

3.3.5 Learning Disability Day Services

As reported at the last Area Committee the Learning Disability day services on Bute and Cowal have come a long way in their improvement journey which has resulted in much healthier grades. The Phoenix service on Bute was inspected in March of this year, the full report is yet to be published but we have been informed of the draft grades as follows.

Phoenix Day Service Inspectorate grades	
Quality of Care & Support	5
Quality of Environment	4
Quality of Staffing	5
Quality of Management & Leadership	5

ASIST has also been inspected recently and the draft report has yet to be shared with us prior to its publication therefore you will see the grades taken from the May 2014 inspection

ASIST Day Service Inspectorate grades	
Quality of Care & Support	4
Quality of Environment	4
Quality of Staffing	4
Quality of Management & Leadership	4

We anticipate an increase in the above grades as the unit is committed to ongoing performance improvement, never the less the trajectory is certainly in the right direction.

4.0 Adult Support and Protection (ASP)

4.1 Under the Adult Support and Protection Act 2007 we have a duty of care to safeguard and investigate cases that meet the following 3 point criteria.

- The adult is unable to safeguard their own wellbeing.
- Are at risk of harm and...
- Because of a disability, mental disorder or illness of physical or mental infirmity, are vulnerable to being harmed than an adult that is not affected.

The B&C ASP activity remains the highest in Argyll and Bute. The quarterly reports continually show a high rate of referrals but a low rate of cases that develop into a full investigation and a subsequent case conference.

1/1/15- 31/3/15 data

Area	Number of AP referrals	% of AP referrals
B&C	48	33.8%
H&L	23	16.2%
MAKI	38	26.7%
OLI	33	23.2%
AB Total	142	

Most of our referral are from Police Scotland. However, the majority of cases are vulnerable people that may already been known to us and not at risk of harm or adults who may need further support but are not at risk of harm.

Referrals can come from a variety of sources; you will see Jan – March B&C activity compared to the rest of Argyll below.

Referrer	B&C	A&B total
Police	29	76
GP	1	1
Hospital	6	8
Care/Support providers	2	9
Family	3	7
Care Home	2	7
Day Service	1	3
Member of Public	1	1
Housing Association	1	2
SWES	1	1
Women's Aid	1	1

Out of all the above activity only 2 resulted in a full investigation resulting in a case conference and the implementation of protection plans. You will see from the following table that our percentage compared to other areas remain low.

Area	Number of investigations	% of referrals investigated
B&C	2	4.2%
H&L	4	17.4%
MAKI	4	10.5%
OLI	7	21.2%
A&B Total	17	12%

5.0 CONCLUSION

5.1 My aim was to give the area committee a more holistic view of the Adult Social Care provision in Bute and Cowal and I think the above report indicates the high level of activity. I consider this as an interim measure as there are a number of initiatives taking place that will continue to forge closer joint processes in order for the partnership to report on its performance as a whole. This is a work in progress and will evolve over time.

6.0 IMPLICATIONS

- 6.1 Policy NA
- 6.2 Financial NA
- 6.3 Legal NA
- 6.4 HR NA
- 6.5 Equalities NA
- 6.6 Risk NA
- 6.7 Customer Service NA

**Executive Director of Community Services
Cleland Sneddon**

**Policy Lead
Allen Stevenson Head of Service (East)**

Date of Report prepared 8/7/15

For further information contact:

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Bute & Cowal
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